

**Minutes of 3<sup>rd</sup> IQAC Committee Meeting**

**Time & Date** : 29.04.17

**Venue** : Vice Chancellor Office

Meeting called to order at 10.30 am Chair **Prof.Beela Satyanarayana**.

**Members Present:**

Prof.BeelaSatyanarayana, Vice Chancellor

Dr. A. Koteswara Rao, Director Academics

Dr. E. Kannan, Registrar

Dr. J.Francis Xavier, Controller of Examinations

Dr. G. Vairavel, Professor, ECE

Dr. E.B. Perumal Pillai, Professor, Civil

Dr. Amala Justus Selvam, Professor, Auto

Dr. N. Malarvizhi, Professor, CSE

Mr. M. Mohan Kumar, Chief Librarian

Dr. S. Baskar, Professor, Head Dept. EEE, Thiagarajar College of Engineering, Madurai.

Mr. Viswanathan Venkata Subramanian, National Head -Engineering Hiring WIPRO Ltd

Mr. K. Dinesh Kumar, Senior Marketing Engineer

Mr. K. ShanmukaKrishna Chaitanya, VTU 5242, III Year Mechanical

Dr. A. Abudhahir, Dean FME and Director (Quality Assurance)

**Welcome Address**

The Vice Chancellor welcomed the members of the IQAC committee. He specially welcomed three external members Mr. Viswanathan Venkata Subramanian – National Head – Engineering Hiring WIPRO Ltd, Chennai, Dr. Baskar Prof and Head of EEE, Thiagarajar college of Engg, Madurai, Mr. K. Dinesh Kumar, Senior Marketing Engineer, WABCO INDIA Ltd, Chennai.

He thanked the Director (Quality Assurance) and his team for preparing a very good AQAR report to NAAC. He also congratulated and conveyed sincere thanks to Director (Quality Assurance), Management Representative, Internal Members, External Members, Alumni, and all the stakeholders for achieving NIRF ranking.

## **A. Opening**

### **3.1. Call to order and approval of Agenda of 3<sup>rd</sup> IQAC committee meeting.**

The agenda of the 3<sup>rd</sup> IQAC meeting has been approved by the committee.

### **3.2. Confirmation of the minutes of previous IQAC meeting committee meeting.**

The minutes of the previous meetings (1<sup>st</sup> meeting – 23.07.2016 & 2<sup>nd</sup> meeting – 23.12.2016) were conformed unanimously by the members.

### **3.3. To review the Action Taken Report of Previous Meeting**

The Director (Quality Assurance) placed before the committee the action taken report on the resolutions adopted in the earlier meetings. He informed that in the previous meeting 5 standards were suggested and following measures have been sustained and initiative taken in recent times by different administrative division in the university.

*Mr. Dinesh kumar suggested that students must participate in the project competitions organized by the industries. Dr. Baskar requested the University to exhibit the best projects those were done by the students.*

*The project courses offered from different Universities like Chalmer, MIT, KTH etc., were discussed. The committee resolved that there must be some changes to be made in the existing courses that are related to project. Director Academics Dr. A. Koteswara Rao recorded that the credits and hours of the FME project are going to be revised from 2 hrs to 4 to 6 hrs maximum and from 1 credit to 4 credits, so that, it helps the students to spend more time for practical session.*

*Mr. Viswanathan Venkata Subramanian appreciated the University for its ranking. Director (Quality Assurance) thanked for the suggestions given by the externals in the previous meeting that is, to have a benchmarking with the foreign university. He said the suggestions were taken seriously and therefore the University worked on it.*

*Mr. Viswanathan suggested the faculties to focus and teach coding skills rather than aptitudes as the companies are in need of candidates who are really excellent in coding.*

*Director Academics requested Mr. Viswanathan to suggest on the strategy of hiring faculty with such technical skills. He recommended that the faculties should be sent for internship to the companies that will help them to have practical knowledge.*

*Director Academics documented that a training programme is arranged for faculty's in the month of June, 2017.*

*The Vice Chancellor requested Dr G. Vairavel and Dr E.B. Perumal to invite the external members for the project exhibition to review on the project done by the students.*

*Director (Academics) briefed on the objectives of V- Doers for students and faculty. It is a programme for the students and faculties where they should mingle with the society, identify the problem and provide solution to the problem. He mentioned that the programme is for 3 weeks.*

*Mr. Dinesh kumar appreciated and recommended to have such programmes for faculty members. He also gave an example of Aravind Eye Hospital.*

*Director (Quality Assurance) pointed out that the university is lagging in international faculty and students. It was suggested by the external committee to appoint international faculty for a short duration period. The Vice Chancellor recorded there are some international faculties who teach for 1 credit courses.*

*As an answer to the question raised by Mr. Viswanathan, Director Academics elucidated the target for faculty in research. The faculty can choose any of the three categories. A- 20% academics and 80% research, B- 50% academics and 50% research, C- 80% academics and 20% research.*

#### **3.4. To record leave of absence of the member.**

##### **Members who could not attend:**

Dr. U. Chandrasekhar, Pro Vice Chancellor

Dr. P. Sarasu, Director Industry Relations

Dr. A.T. Ravichandran, Professor, Mechanical

Mr. S. Sivaperumal, Associate Professor, ECE

Dr. B. Jeyaprabha, Professor, MBA

#### **B. Items for discussion and approval**

The items in the agenda were taken for discussion one by one.

#### **3.5. Times Higher Education (THE) Rankings Parameters for sustenance & excellence.**

The committee discussed on the 3<sup>rd</sup> & 5<sup>th</sup> indicators of Research and Teaching. As the Times Higher Education (THE) has given the citations of the University as 100, Director (Quality Assurance) quoted that “we should sustain on the level of citations as we have attained 100%”.

#### **3.6. National Institutional framework (NIRF) Rankings Parameters for sustenance & excellence.**

Director (Quality Assurance) explicated the NIRF rankings Methodology and its Metrics to the external committee members.

### **3.7. Subscription of the Times Higher Education (THE) Data Points and Branding.**

Director IQAC demonstrated how ranking metrics of institutions can be viewed and measured by the software (THE Data Points). The external committee verified the functioning of the software and **strongly recommended** to purchase the software which is of worth **Rupees 36 lakh (approx.)** for the duration period of 3 years i.e. 2017-2020.

### **3.8. Participation of Global Teaching Excellence Awards (GTEA) 2017.**

The committee scrutinized the rubrics of GTEA. Director (Quality Assurance) expressed that this year we may participate.

### **3.9 Feedback forms**

Mr. Viswanathan suggested collecting the feedback through online for an accurate computation. It was declared by the committee that the existing system is so on.

## **C. Items for Reporting**

### **3.10. Submission of AQAR 2015-2016**

AQAR, which was already submitted to NAAC, was appreciated by the members.

### **3.11. Times Higher Education (THE) Asia University Rankings 2017**

#### **Times Higher Education (THE) Young University Rankings 2017**

The Vice Chancellor reported that the University has ranked #43 in THE Asia University Rankings 2017 & #74 in THE Young World University Ranking 2017 and the committee appreciated the rankings of Times Higher Education (THE) ASIA University Rankings and Young University Rankings 2017.

### **3.12. National Institutional Ranking Framework (NIRF) India Rankings 2017, Careers360 and The Brand Trust Report 2017**

The Vice Chancellor Reported that Ranking as given below.

- National Institutional Ranking Framework (NIRF) India Rankings 2017, MHRD has ranked our University #58 and # 65 under Engineering and University Category respectively.
- Careers360 has ranked 20 and rated AAAA.
- The Brand Trust Report 2017 has ranked #1 in the University category.

The committee reviewed the rankings of NIRF, Career 360 and The Brand Trust Report 2017 and appreciated.

### **3.13. Applied for National Ranking and Awaiting**

Director (Quality Assurance) affirmed that university has applied for the following National Ranking.

- Times – i3RC –Top Engineering Institutes Ranking Survey, 2017 – Applied on 31.03.17
- SiliconIndia “TOP Private, Deemed & Emerging Universities” 2017 – Applied on 07.04.17

### **3.14. Submission of Institutional Data to All India Survey for Higher Education (AISHE)**

The Chair reported about the submission of Institutional Data to All India Survey for Higher Education (AISHE)

- Both Teacher Information Format (TIF) and Data Capture Format-I (DCF-I) submitted on 03.03.17 and certificate downloaded

The committee corroborated the given details

### **3.15. Quality Enhancement programmes conducted**

Director (Quality Assurance) reported the Quality Enhancement programmes conducted by IQAC.

- Workshop on “Effective teaching through Active Learning methods – ETAL’16” on 30.12.16.
- Two day workshop on “Coupling the Grand Challenges for Engineering with CDIO” on 07.03.17 and 08.03.17
- One day faculty orientation program on “Effective Teaching” on 04.04.17

### **3.16. & 3.17. NBA Tier I – accreditation of four B.Tech Programmes & ABET accreditation for B.Tech Mechanical Engineering Programme**

Self Assessment Report (SAR) preparation is under the way for NBA Tier I and in the process of understating the ABET criteria.

### **3.18. To review the draft of the Academic Audit forms/ templates**

Director (Quality Assurance) put forward an invite to Dr. Baskar Prof and Head of EEE, Thiagarajar college of Engg, Madurai for an audit.

### **3.19. Teaching Developers Initiative (TDI) day celebrations**

Director IQAC emphasized how Teaching Developers Initiative (TDI) works every Friday at 3.00p.m with the selected faculties to enhance the scale of teaching skills through peer learning for the present generation. He also highlighted Nov 4, 2016, TDI day was institutionalized and Prof. E.Balagurusamy, former Vice Chancellor, Anna University was invited as the chief guest.

**3.20. Participation of CMT/ Directors/ Deans/ HODs in CDIO Asian Regional Meeting 2017 at Bangkok during March 12 – 15, 2017**

A video was played on the presentation made by Mrs. Rangarajan Mahalakshmi Kishore, Chairperson and Managing Trustee at Bangkok, 2017.

**3.21 Appointment of Head (Quality Assurance)**

Vice Chancellor reported to the committee members about the appointment of Mr.M.Rajeev Kumar as Head (Quality Assurance) to strengthen the Directorate of Quality Assurance division.

**3.22. Celebration of ranking achievements with the faculty and their family members.**

Management hosted thanks giving meeting to faculty members & their family with dinner and cultural program. Celebration photos were visualized by the committee members.

**3.23. Any other item with permission of chairman of IQAC**

Mr. Dinesh Kumar suggested having eligibility criteria for the admission of students. Director Academics affirmed the eligibility criteria for the admission of this year is 75% and above.

**3.34. Date of Next Meeting**

The committee suggested the next IQAC meeting may be scheduled in July last week.

Dr. A. Abudhahir, Director (Quality Assurance), proposed the vote of thanks to all the members of the IQAC Committee and expressed gratefulness for their invariable contribution and for making the meeting a spectacular achievement.

  
Member Secretary  
(IQAC Committee)

Prof. Dr. A. Abudhahir  
Director Quality Assurance  
Veltech Dr.RR & Dr.SR University  
Dist. No. 2 of UGC Act, 1956

  
CHAIRMAN  
Prof. Dr. Beela Srinivasana  
(IQAC Committee)  
Vice Chancellor  
Veltech Dr.RR & Dr.SR University  
Dist. No. 2 of UGC Act, 1956