



**Vel Tech**  
Rangarajan Dr. Sagunthala  
R&D Institute of Science and Technology  
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Mode of study	FT/ PT-INT/ PT-EXT
VTD No.	
Reg. No.	
Date	

CHECKLIST FOR SUBMISSION OF Ph.D. SYNOPSIS

1. Proforma for submission of Synopsis **YES/NO**
2. 6 hard copies of Synopsis as per the norms/ Regulations of Ph.D. Programme **YES/NO**
3. Soft copy of Synopsis in CD ROM (1No.) **YES/NO**
4. Panel of Examiners (both Indian and Foreign) with complete and correct postal address including Phone No., Mobile No., Fax No. and correct e-mail ID (typed only) in a closed cover **YES/NO**
5. Photocopy of papers published in Scopus Indexed Journals with Impact Factor **YES/NO**
6. Photocopy of Provisional Admission Order **YES/NO**
7. Photocopy of Minutes of all Doctoral Committee / Research Advisory Committee meetings signed by all the members. **YES/NO**
8. Photocopy of fee receipts for all the semesters till the submission of Synopsis **YES/NO**
9. Photocopy of Mark sheet/ Coursework Completion Certificate **YES/NO**
10. Photocopy of UG and PG Degree Certificates **YES/NO**
11. Photocopy of circular for the synopsis meeting. **YES/NO**
12. Whether Synopsis submitted within the maximum duration **YES/NO**  
If no, Photocopy of extension order should be enclosed **YES/NO**
13. Photocopy of National Academic Depository (NAD) ID **YES/NO**

**Checked and found correct:**

**Signature of the Research Scholar**

**Research Supervisor**

**Research Co- Supervisor**  
(if applicable)



Mode of study	FT/ PT-INT/ PT-EXT
VTD No.	
Reg. No.	
Date	

**PROFORMA FOR SUBMISSION OF Ph.D. SYNOPSIS**

**I. Registration:**

Name of the Research Scholar :	
Department :	Contact No. :
School :	Email ID :
Name and recognition number of the Research Supervisor :	
Department :	Contact No. :
School :	Email ID :
Name and recognition number of the Research Co-Supervisor (if applicable) :	
Department :	Contact No. :
School :	Email ID :
Title of the Thesis (in block letters):	
National Academic Depository (NAD) ID:	
(i) Date of Ph.D. Provisional Registration	
(ii) Period of break of study granted / Extension of period approved, if any	
(iii) Mode of Study at the time of Registration	
(iv) Change of mode of study, if any	
(v) Date of DC / RAC meeting for approval of Synopsis	
(vi) Date of completion of minimum duration	
(vii) Date of Synopsis meeting	

**II. Semester Fee Payment:**

Month and Year								
Amount Paid (₹)								
Month and Year								
Amount Paid (₹)								

III. Course Work:

Course Code	Course Title	Credits	Core Course / Elective/ Special Elective	Grade/ Marks

IV. Progress Report:

Period/ Year	Jan-Jun	Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun	Jul-Dec
Date of Submission								
Period/ Year	Jan-Jun	Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun	Jul-Dec
Date of Submission								

V. Publications:

Total number of research publications	
Number of papers published in Scopus Indexed Journals with Impact Factor	

I certify that the information furnished above is true and correct to the best of my knowledge.

Signature of the Research Scholar

Signature and Seal of the authorities where the research scholar is working (if applicable)	
Head of the Department	Principal/ Director of the Institution

**Research Supervisor**

**Research Co- Supervisor**  
(if applicable)

**Head of the Department**

**Dean of the School**

**Dean (Research Studies)**

**Vice Chancellor**