

# Vel Tech Rangarajan Dr Sagunthala R & D Institute of Science and Technology

## Course Syllabus - Regulations : VTR UGE 2025

Course Code & Name	<b>2516EN2001 - English for Global Careers II</b>	NCrF Cr. Level	Course Level	Course Category	AEC	Ability Enhancement Course (AEC)	C	L	T	P	Hrs / Week	Tot. Hrs.	SL Hrs.*	Notional Hrs.
		4.5	100-199				3	1	0	1	3	45	15	60
<b>Pre-requisite Courses</b>	Secondary Level English	<b>Department Offering the Course</b>		English			<b>Special Requirements such as Data Book/Charts etc., If any</b>					NIL		

### Course Learning Objectives

- To improve listening comprehension in academic and real-world digital contexts.
- To build confidence and fluency in spoken English through interactive tasks.
- To enhance comprehension of diverse texts including articles, advertisements, and data.
- To equip students with the ability to write professionally and academically in various formats.
- To develop grammatical accuracy and expand vocabulary for effective communication.

### CO - PO Mapping

Course Outcomes (CO)	At the end of this course, students will be able to:	Program Outcomes (POs)											Program Specific Outcomes (PSOs)		
		1	2	3	4	5	6	7	8	9	10	11	PSO-1	PSO-2	PSO-3
<b>CO-1</b>	LISTENING - Develop effective listening skills by identifying key information from conversations, enquiries, discussions, interviews, and multimedia sources.								H	H		H			
<b>CO-2</b>	SPEAKING - Demonstrate clarity, fluency, and coherence in professional and academic speaking contexts.								H	H		H			
<b>CO-3</b>	READING - Interpret and analyze a variety of texts to extract relevant information and derive meaningful insights.								H	H		H			
<b>CO-4</b>	WRITING - Produce structured and purpose-driven written communication for academic, professional, and digital contexts.								H	H		H			
<b>CO-5</b>	GRAMMAR AND VOCABULARY - Understand advanced grammar and vocabulary elements to construct accurate and contextually appropriate English sentences.								H	H		H			

### Course Content

<b>UNIT - 1: LISTENING</b>	<b>No. of Hours</b>	<b>9</b>
Listening to Conversations – Listening to Enquiries – Listening to Academic Discussions –Listening to Animated Movies – Listening to Interviews		
<b>UNIT - 2: SPEAKING</b>	<b>No. of Hours</b>	<b>9</b>
Group Discussion – Debate – Mock Interview/Online Interview – Extempore Speech – Technical Presentation		
<b>UNIT - 3: READING</b>	<b>No. of Hours</b>	<b>9</b>
Comprehending Newspaper Articles - Comprehending Research Articles - Comprehending Advertisements - Comprehending Sports Column - Comprehending Statistical Data		
<b>UNIT - 4: WRITING</b>	<b>No. of Hours</b>	<b>9</b>

E-Mail Writing – Resume and Job Application Letter – Checklist and Itinerary Writing – Blog Writing – Minutes of Meeting – Research Article Writing – Forms, Formats and Elements						
<b>UNIT - 5: GRAMMAR &amp; VOCABULARY</b>					<b>No. of Hours</b>	<b>9</b>
Voices – Articles – Prepositions – Determiners – Modal Verbs – If Conditionals – Types of Sentences – Abbreviations and Acronyms – Logical Sequence of Sentences – Verbal Analogy – One Word Substitute – Technical Vocabulary						
<b>Other Features/Components Covered</b>						
Percentage of Course Content covering Syllabus of GATE / Other Examinations			50%	Whether the course contain "Open Ended Experiments"?		NA
Percentage of Course Content covering Emerging Trends, Tools and Technology			30%	Whether the Course embedded with essential employability Skills?		Yes
Whether the Course is taught with ALM Techniques and ICT Tools mandatorily?			Yes	Whether the Course is embedded with Industry Skills?		Yes
<b>Support for Course Learning</b>						
<b>Learning Resources (Text Books / Reference Books, Online Courses etc.,)</b>	1) "Business Benchmark Pre-intermediate to Intermediate Business preliminary (B1) Student's Book" by Norman Whitby, 2nd edition Cambridge University Press, India, Reprinted in 2017.			6) "Fluency in English – Part II" by Board of Editors, Oxford University Press, India, Reprinted in 2020.		
	2) "A Course in Communication Skills" by Kiranmai Dutt, Geetha Rajeevan, and C.L.N. Prakash, Cambridge University Press, India, Reprinted in 2019.			7) "Professional Communication" 2nd Edition, Technical English for Professionals – Advanced, Cengage Learning India, Reprinted in 2023.		
	3) "English Grammar in Use" by Raymond Murphy, 4th Edition, Cambridge University Press, India, Reprinted in 2018.			8) "Technical Communication: Principles and Practice" by Meenakshi Raman and Sangeeta Sharma, 3rd Edition, Oxford University Press, India, Reprinted in 2020.		
	4) "Practical English Usage" by Michael Swan, 4th Edition, Oxford University Press, India, Reprinted in 2017.			9) "Developing Communication Skills" by Krishna Mohan and Meera Banerji, Macmillan Publishers India, Revised Edition 2015.		
	5) "A Course in Listening and Speaking – I" by V. Sasikumar, P. Kiranmai Dutt & Geetha Rajeevan, Foundation Books (Cambridge University Press India), Reprinted in 2019.			10) "Communication Skills" by Sanjay Kumar and Pushp Lata, Oxford University Press, India, Second Edition 2015.		
<b>Course Learning Assessment</b>						
<b>Continuous Internal Assessment (CIA) (40)</b>						
<b>BT Level</b>	<b>CIA 1 (20) - 60 Marks converted to 20 Marks</b>		<b>CIA 2 (20) - 40 Marks converted to 20 Marks</b>		<b>Semester End Examinations (SEE) (50)</b>	
	<b>Theory</b>	<b>Practical</b>	<b>Theory</b>	<b>Practical</b>	<b>Theory</b>	<b>Practical</b>
<b>K1: Remember</b>						
<b>K2: Understand</b>		20 Marks	32 Marks		43 Marks	
<b>K3: Apply</b>		40 Marks	8 Marks		7 Marks	
<b>K4: Analyse</b>						
<b>K5: Evaluate</b>						
<b>K6: Create</b>						
<b>Total</b>		<b>100%</b>	<b>100%</b>		<b>100%</b>	
<b>*Details of Self Learning (SL) Components/Activities Opted for this course</b>						
<b>S. No.</b>	<b>Component Name</b>		<b># of Hrs.</b>	<b>S. No.</b>	<b>Component Name</b>	
<b>SLC-1</b>	Extempore Speech - Think, Speak and Reflect		2	<b>SLC-5</b>	Vocabulary Quiz	
						1

<b>SLC-2</b>	News Articles and Magazines - Make Vocabulary Journal	2	<b>SLC-6</b>	Listening to Enquiries - Pair activity	2
<b>SLC-3</b>	Checklists and Itineraries - Assignment	2	<b>SLC-7</b>	Mock Interview - Group Activity	2
<b>SLC-4</b>	Grammar quiz	2	<b>SLC-8</b>	ALM Activities	2
<b>Course Design Details</b>					
<b>Date of Creation</b>	07-May-25	<b>Date of Revision</b>	NA	<b>Date of Approval of BoS</b>	08-May-25
<b>Dr. A. Rajeswari</b>		<b>Dr. Revathi P</b>		<b>Dr. M.S. MURALI DHAR</b>	
<b>Course Coordinator</b>		<b>Head of the Department</b>		<b>Dean of the School</b>	