



Vel Tech
Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

HOSTEL RULES AND REGULATIONS:

1. Admission in the university does not confer that students hold rights to admission for hostels.
2. Admission to the hostel and allotment of room is entirely at the discretion of the Dean Hostels of the University.
3. Hostel students should observe the hostel code of conduct, hostel rules and regulations at all times.
4. Students are advised to stay in the room allotted to him/her. They are strictly advised not to sleep or stay in other students room.
5. If any student wants to go out of the hostel for an overnight stay he/she should obtain prior permission and out pass from the hostel in charge before leaving the hostel as per procedure
6. If any student wants to go out of the hostel for local outing (maximum 12 hours duration) during holidays, Sunday he/she should inform their parents and ensure that they should return before 8.00 p.m. (for boys) 5.00 p.m. (for girls).
7. If any Boys hostel student wants to go out of the hostel for a time period (Maximum of 2 hours) during evening he should inform the parents and ensure that they should return before 8.30 pm.
8. Students are advised to return to the hostel as per date indicated in the out pass. If for any reason they are not able to return as per the date, they must immediately communicate to the floor in charge of the hostel, Mentor and the head of department in the university.
9. In case of medical sickness the students should notify the Floor in charge immediately, the Floor in charge will verify and arrange for medical help on need basis.
10. Students are advised not to take leave from the University unless for genuine reasons. During the University working hours the student will not be permitted to take leave and stay in the hostel .
11. Visitors must sign in the visitors register. Accommodation will be provided only for father, mother, brother and sister (Only if they come along with parents) for a maximum of 2 days only. For cousins, uncle, aunt accommodations may not be possible.
12. Food to be taken only in the assigned hostel mess.
13. Do not keep any jewellery or valuables in the room. Hostel administration is not responsible for anything lost.



14. Night attendance will be taken every day by the Floor in charge at 9.00 pm. Absence during will entail disciplinary action.
15. Each inmate of the hostel must have one torch light and an emergency kit in his / her possession.
16. Loud talking/ discussion / singing /arguing /quarreling / birthday celebration or any other kind of partying etc, are strictly prohibited.
17. Hostel gate will be closed at sharp 8.30 p.m.
18. Use of gym will be permitted only in the presence of the gym trainer during specific timings.
19. Any one involved in RAGGING (WHICH IS TOTALLY PROHIBITED) will be punished as per UGC/AICTE anti ragging act.
20. Hostellers absenting from classes or tests without prior written permission shall be liable to be removed from the hostel.
21. Playing cards, smoking, consumption of alcohol, possession of any kind of drugs are totally prohibited. Strict action will be taken against those who violate, which may lead to removal from the rolls of the University and hostel.
22. Once removed from the rolls of the hostel, a person shall not readmitted in the hostel.
23. Laptops permitted. Students are strictly warned from viewing any kind of unwarranted adult sites. Violating this will lead to expulsion from hostel after informing parents .
24. Students can approach their designated mentors / students counselors regarding any issues.
25. Dress code to be followed outside the hostel gates and within the University campus.
26. Floor in charge will go on rounds for attendance & checking by 9.00 pm.
27. Students are advised not to waste food.
28. During hostel stay students must not order door delivery food from outside restaurants, as we cannot assure the quality of food of such outside private restaurants. Security will not permit outside food to be taken into the hostel premises.
29. They may feel free to use indoor games, outdoor games, gardens of the hostel.They are kept exclusive to cater their needs.
30. Student expelled due to disciplinary issues are not entitled for refund of hostel fees.
31. Outstation students must stay in the Institution hostel for four years. Day boarding is not permitted.