CONDUCT OF END SEMESTER REGULAR AND ARREAR EXAMINATIONS 
THROUGH ONLINE MODE – JULY 2021 
M.TECH., M.B.A DEGREE PROGRAMMES

IMPORTANT INSTRUCTIONS

1. The students must mandatorily take examinations using a laptop/desktop fitted with a webcam & mic and a reliable Internet connectivity is compulsory for the examination.

2. Exam should be taken on web browsers like Google Chrome (Ver. 75 or above), Mozilla Firefox (Ver. 70 or above) etc.,

3. Your Vel Tech Student ID Card is mandatorily required during the examinations and must be shown to the remote proctor/invigilator through webcam whenever required. However, in the absence of Vel Tech Student ID Card, you may use any other ID card issued by Government of India.

4. This is an objective type MCQ pattern based examination.

5. The pattern of examinations is as follows:

   a. Theory based Courses: A total of 60 Multiple Choice Questions with 12 per unit and the student has to answer all the questions.

   b. Problem based Courses (Both Part A and Part B – MCQ Type):

      i. Part A: 30 Questions, each carrying 1 mark with 6 questions per Unit (Remembrance/Understanding Type). The student must answer all the questions.

      ii. Part B: 15 Questions each carrying 2 marks with 3 questions per Unit (Analytical Type). The student must answer all the questions.

CANDIDATE LOGIN AND DASHBOARD

URL for login: Candidate can login from the Examinations web page of our institution www.veltech.edu.in/examination using VTP Number as username (e.g. VTP1234) and password as Date of Birth (DDMMYYYY format, e.g. 26111995).

Preferred browsers: For taking the test, recommended browsers are Google Chrome (Ver. 75 or above), Mozilla Firefox (Ver. 70 or above). Test should not be taken on Safari Browser, if using MAC OS on laptop.
After logging-in, the candidate can view the test assigned and the test selection page appears as follows-
Auto Approval of Images

As this is a remote proctored examination, ensure that you have a working web cam in your device and face tracking is done during the assessment.

Capturing Candidate Image

Your Vel Tech Student ID Card is mandatorily required during the examinations and must be shown to the remote proctor/invigilator through webcam whenever required. However, in the absence of Vel Tech Student ID Card, you may use any other ID card issued by Government of India.
Candidate need to read instructions carefully and proceed to start the test.

During the examination, if the candidate tries to open another new window, then navigation warnings will be issued and after the maximum warnings, the examination will be automatically submitted.
Make sure that you END TEST only after answering all the questions. Be cautious while clicking on the button controls.

Proctoring during the assessment

- Proctor monitors the candidates all the time and at any time the proctor can send a warning to the candidate.
- The candidates can clarify their doubts with the Proctor through the chat window.
- A warning is displayed in case somebody else tries to attempt candidate’s test.
• Candidate needs to sit properly facing the webcam. A warning is displayed in case of improper posture.

• A warning is also displayed if somebody else is present with the registered user.
1 Information!

Please sit straight and ask the other person to go away and concentrate in your test.

Demo: 
Okay sir

Chat Box (Demo)
SYSTEM REQUIREMENTS

• Must have Laptop/Desktop for taking the test along with a webcam.
• Microphone is mandatory.
• Internet Bandwidth: The minimum required bandwidth is 1 Mbps of internet speed.
• Computer Configuration: RAM - Minimum 2GB (4GB is recommended), Processor Speed-1.5 Ghz and above. Preferred Operating System – Windows
• Preferred browsers: Google Chrome (Ver. 75 or above), Mozilla Firefox (Ver. 70 or above). Candidate using any apple device, must use GOOGLE CHROME ONLY to take the test. will not work on Safari browser.
• If your internet disconnects during submission contact the Help Centre on the given number and don't close your window.
• Make sure that pop-up blocker is disabled on your browser. Any notifications related to antivirus, windows update, email notifications etc will be counted as navigation.

<table>
<thead>
<tr>
<th>CHECK LIST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Laptop/Desktop with Webcam and Mic</td>
</tr>
<tr>
<td>2. Reliable and consistent Internet connectivity</td>
</tr>
<tr>
<td>3. A quiet room that provides the right ambience for examinations</td>
</tr>
</tbody>
</table>