



OFFICE OF THE CONTROLLER OF EXAMINATIONS
APPLICATION FOR ISSUANCE OF TRANSCRIPTS
(Fee Rs.500/- for obtaining in person and Rs.600/- through post)

1	Name of the applicant (in CAPITAL LETTERS)		
2	Date of Birth		
3	VTU Number		
4	Register Number		
5	Degree and Branch		
6	Period of Study		
7	Month and Year of Passing		
8	Purpose of applying Transcript Certificate		
	(a) For higher studies	Yes / No	
	(b) For employment	Yes / No	
9	Address to which the Transcript has to be sent by speed post		
		Pin code:	
10	Phone Number / Mobile No		
11	Certificates for which transcripts are required		
	(a) For Consolidated Marks sheet	Yes / No	
	(b) For Grade Cards	Yes / No	
12	Do you want to get the Transcript Certificate in person	Yes / No	
13	Whether you have received the original documents for which you now seek Transcript?	Yes / No	
14	No. of copies required		
Fee Remittance Particulars (Proof to be enclosed)			
Date	Receipt No.	Online Payment transaction No.	Amount of fee

PLACE:
DATE :

SIGNATURE OF THE CANDIDATE