

Vel Tech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology

Minutes of 7th IQAC Committee Meeting

Date & Time: 10th February, 2018 & 3.30PM

Venue : Vice Chancellor Office

Meeting called to order at 3.30PM Chair **Prof. Beela Satyanarayana**,

The Vice Chancellor welcomed the members of the IQAC committee.

Members attended the meeting

Prof. Beela Satyanarayana, Vice Chancellor

Dr. A. Koteswara Rao, Director Academics

Dr. E. Kannan, Registrar

Dr. P. Sarasu, Director Industry Relations

Dr. J. Francis Xavier, Controller of Examinations

Dr. A.T. Ravichandran, Professor, Mechanical

Dr. Amala Justus Selvam, Professor, Auto

Dr. G. Vairavel, Professor, ECE

Dr. E.B. Perumal Pillai, Professor, Civil

Dr. N. Malarvizhi, Professor, CSE

Dr. B. Jeyaprabha, Professor, MBA

Dr. S. Sivaperumal, Associate Professor, ECE

Mr. M. Rajeev Kumar, Associate Professor, CSE

Dr. D. Alen Jeca Dhas, Chief Librarian

Mr. K. Shanmuka Krishna Chaitanya, VTU 5242, IV Year Mechanical

Dr. A. Abudhahir, Director (QA) and Dean (FME), Members Secretary(IQAC)

The Director, IQAC made a brief PPT presentation on AQAR covering all the seven criteria 1. Curricular Aspects, 2. Teaching-Learning and Evaluation, 3. Research, Consultancy and Extension, 4. Infrastructure and Learning Resources 5. Student Support and Progression 6. Governance, Leadership and Management, 7. Innovations and Best Practices and Plan of Institutions for the next year

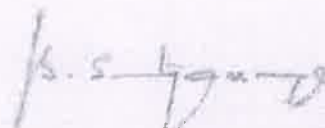
The details of the reported items are given below.

Item #2.1: Annual Quality Assurance Report 2016-17
Presented/ Brought forward by: Director IQAC
Suggestions given by: Director Academics, Director R&D
Discussion: • Director Academics discussed regarding NBA accreditations for four B.Tech programmes and extension for two B.Tech programmes.

Review of Action Taken Report (ATR) in respect of

6th Meeting of IQAC Committee

Sl. No.	Action Suggested	Action Taken
1.	To analyse and find correlation between the comments given by the faculty about end semester question paper and the results obtained	To improve the quality of question paper and results, course progress monitoring meetings is planned to be conducted from current semester onwards. For each course seven meetings will be conducted w.r.t. the syllabus, teaching methodologies and the internal exams. HoDs and Deans of the department will be monitoring regularly.
2.	• The details of students eligible for placements should be verified with CoE. • A questionnaire has to be prepared to collect feedback from students to increase students' participation for interviews. • The intention behind the drops at various levels of interview has to be analysed.	• It has been initiated to monitor closely the eligible students for attending placement. • Questionnaire has prepared for collecting feedback from the students through concerned department. • It was found that most of the students clear the general aptitude rounds and the students count clearing the next rounds becomes less. The placement department has taken steps for training the students both in aptitude round and technical round.
3.	International Faculty members can be recruited as PDFs	For International faculty recruitment 52 profiles were received out of which 16 were interviewed and 10 candidates accepted the offer. International faculty was recruited as visiting faculty for one year and few candidates as PDF, as researcher.
4.	Relaxation of dress code for all the students in the campus	The dress code has been relaxed because of students comparing their dress code with foreign nationals studying in our campus.



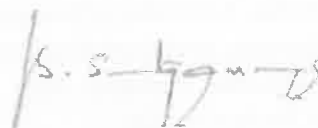
- Director Academics suggested the VLearn platform for academics registry. He also ensured that 40% of the course delivery is done through Active Learning Methods which could be increased to 60% in future.
- Director DIND discussed the CDIO workspaces in the campus.
- Director DINT recommended increasing the intake of international students and faculty.
- The committee also discussed the participation in NIRF rankings and world rankings.

Action(s) to be taken	Person(s) responsible
a) Corrections to be incorporated in the AQAR and to be submitted to NAAC	Director (IQAC)

Dr. A. Abudhahir, Director (IQAC), proposed the vote of thanks to all the members of the IQAC Committee and expressed gratitude for their constant participation and making the meeting a splendid achievement.



Member Secretary
(IQAC Committee)



CHAIRMAN
(IQAC Committee)