

Veltech Dr.RR & Dr.SR University

Minutes of 2nd IQAC Committee Meeting

Date & Time: 02.02.17 & 3.30PM

Venue : Vice Chancellor Office

Meeting called to order at 3.30PM Chair **Prof. Beela Satyanarayana**

The Vice Chancellor welcomed the members of the IQAC committee.

Members attended the meeting

Prof. Beela Satyanarayana, Vice Chancellor

Dr. A. Koteswara Rao, Director Academics

Dr. E. Kannan, Registrar

Dr. P. Sarasu, Director R&D

Dr. J. Francis Xavier, Controller of Examinations

Mr. M. Mohan Kumar, Chief Librarian

Dr. G. Vairavel, Professor, ECE

Dr. E.B. Perumal Pillai, Professor, Civil

Dr. A.T. Ravichandran, Professor, Mechanical

Dr. N. Malarvizhi, Professor, CSE.

Mr. S. Sivaperumal, Associate Professor, ECE

Dr. A. Abudhahir, Director (IQAC)

Members who could not attend the meeting

Dr. U. Chandrasekhar, Pro Vice Chancellor

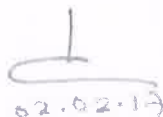
Dr. Amala Justus Selvam, Professor, Auto

Dr. B. Jeyaprabha, Professor, MBA

The members, who haven't attended the meeting, conveyed their leave of absence to the Chair/ Member secretary.

The Director, IQAC made a brief PPT presentation on AQAR covering all the seven criteria 1. Curricular Aspects, 2. Teaching-Learning and Evaluation, 3. Research, Consultancy and Extension, 4. Infrastructure and Learning Resources 5. Student Support and Progression 6. Governance, Leadership and Management, 7. Innovations and Best Practices and Plan of Institutions for the next year

 2/2


02.02.17

The details of the reported items are given below.

Item #2.1: Annual Quality Assurance Report 2015-16

Presented/ Brought forward by: Director IQAC

Suggestions given by: Director Academics, Director R&D

Discussion:

Director Academics suggested uploading even the new programmes that were introduced in the year 2015 -16.

Dr. P. Sarasu, Director R&D said, she will send the details for No. of Guest/ Visiting faculty and Temporary faculty. She also recommended appointing international faculty. Dr. P. Sarasu, Director R&D suggested to include CBCS, Workspace, different active learning methods, the variations that was made in the Rubrics for Lab and innovative processes adopted by the institution in Teaching and Learning for the academic year 2015-2016.

Director Academics recommended IAQC to facilitate Research by giving suggestions. Director R&D pointed out that Veltech University has more h-index value than peers. She specially thanked School of Sciences and Humanities faculty members for their contribution.

Mr. M. Mohan Kumar, Chief Librarian elucidated to the query inquired by the committee members. The Committee clearly viewed the budget quoted in the Criterion 4.3(Library services).

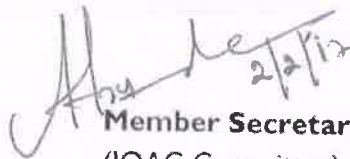
Director Academics put forward appointing a Tamil Pundit, as the Students are from different states it will help them to know the regional language and asked to offer courses in Tamil literature as open elective. Dr. P. Sarasu, Director R&D recommended Director (IQAC) to mention the contribution of IQAC towards development of Students Record.

Best Practice - The Director, IQAC was asked to prepare a draft plan of action to be chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome to be achieved by the end of the year. It was also suggested to fix one best practice of the year. The best practice should be captured from each division.

The committee suggested including TDI (Teachers Developers Initiative) activities for the year 2016-17.

Action(s) to be taken	Person(s) responsible
a) Corrections to be incorporated in the AQAR and to be submitted to NAAC	Director (IQAC)

Dr. A. Abudhahir, Director (IQAC), proposed the vote of thanks to all the members of the IQAC Committee and expressed gratitude for their constant participation and for making the meeting a splendid achievement.


Member Secretary
(IQAC Committee)


CHAIRMAN
(IQAC Committee)


Head Librarian