

1/Civil/2019-20/Summer/286

C - 2812

03.07.2019

From

R. Veerakumar (TTS 2194),
Assistant Professor,
Department of Civil Engineering,
Vel Tech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology,
Avadi, Chennai - 600 062.

To,

The Director Academics,
Vel Tech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology,
Avadi, Chennai - 600 062.

Through: The HOD / Department of Civil Engineering

Respected Sir,

Sub: Permission to attend GIAN Course - Requested - Reg.

I wish to attend a one week GIAN course on "Design of Concrete Structures Reinforced with Fiber Reinforced Polymer (FRP) Bars" at National Institute of Technology, Surathkal, Karnataka from 29th July to 02nd August 2019. Attending this course will enhance my knowledge in this area which will help me to continue my research.

I request you to kindly permit me to attend the same and Special leave may be sanctioned from 29.07.2019 to 02.08.2019. I assure that I will conduct additional classes to cover the topics.

In this regard, I request that the Registration fee and Travel expenses of Rs. 7,000 may kindly be sanctioned.

Thanking You Sir,

G24-0.3

Course Fee	: Rs. 3,000.00
Accommodation (05 days x 300 per day)	: Rs. 1,500.00
Travel Fare	: Rs. 2,500.00
Total	: Rs. 7,000.00

Forwarded.

DOJ : 01.07.2015

Wants to attend One week GIAN Course

Useful for research work

May be permitted - 5 days SL may be sanctioned

Rs. 7000/- may be sanctioned towards Reg. fee + TA/DA

RPS

Prof. Dr. K. Sarasu
Director Industry Relations
Vel Tech
Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
Avadi, Chennai - 600 062

Prof. Dr. techn. Koteswara Rao Anna
Director Academics

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Prof. Dr. A. T. Ravichandran
Dean SoMC

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