

VT/ECE/2018-19/284

C-2749

10/05/19

From

Dr. V. Hima Deepthi, (TTS 2267),
Associate Professor, Department of ECE,
VelTech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology,
Chennai-600062.

To

The Vice Chancellor,
VelTech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology,
Chennai-600062.

Respected Sir,

Sub: Requesting Permission to attend 6 days Faculty Development Program -Reg.

I am planning to attend 6 days FDP on "Advanced Deep Learning Techniques" during 13th - 18th May, 2019 organized by KL University, Vaddeswaram in association with Electronics and ICT Academy, NIT Warangal. It will be very useful for me to teach signal processing subjects and guide the students to do their project work. I kindly request you to grant permission to attend the above mentioned program, sanction on-duty from 13/05/19 to 18/05/19 (6 days) and provide Financial Assistance (Registration Fee 2500 Rs/- + Travel Expenditure 3000 Rs/-). Kindly do the needful.

Thanking you,

Yours Sincerely,

V. Hima Deepthi

Encl: Brochure

TALLY ENTERED

PAID

The request may be considered as per norms
submitted to Director Academics

HA
10/5/19

Prof. Dr. Koteswara Rao Anne
Director Academics

Vel Tech
Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University) Est. 1984 of ECE Act, 1987