

Date: 12.09.2017

From

D.SAMUELRAJ (TTS2485),
Assistant Professor,
Department of Automobile Engineering,
Veltech Dr.RR & Dr.SR University,
400 feet Outer Ring Road,
Avadi, Chennai-600062.

To

The Vice Chancellor,
Veltech Dr.RR & Dr.SR University,
400 feet Outer Ring Road,
Avadi, Chennai - 600062.

Through: Head of the department/ Dean of SoMC
Respected Sir,

Sub: Requisition for special leave to participate the International Workshop -regd.

Kindly grant permission to participate in two days International Technical Seminar "Computational and Experimental Analysis for Fluid Dynamics" on 14.09.2017 & 15.09.2017 organized by PSG College of Technology, Coimbatore. Objective of Technical Seminar is to enhance Experimental analysis on computational fluid dynamics. I am already doing research in that area and also attain in depth knowledge in CFD which very much helpful for guidance of project proposal and publishing research paper in reputed journals.

In this connection, I kindly request you to grant permission to participate above mentioned Technical Seminar and avail special leave on 14.09.2017 & 15.09.2017 - (2 days). During 2 days my absence from work, I will make necessary arrangement for altering class.

Budget of International Workshop.

Sl.No	Items	Amount Rs.
1	Registration Fees	2000
2	Travel Ticket Fare (Both ways)	1700
3	Accommodation for stay (2 days and 1 night)	1500
4	Local transport charge	100
5	Food	800
Total		6100

Rupees Six thousand one hundred only

Enclosure;

Brochure of International Technical Seminar

Thanking you,

Head of the Department

Prof. Dr. techn. Koteswara Rao Anne
Director Academics
Veltech Dr. RR & Dr. SR University
(D.SAMUELRAJ)

AUTHORISATION TO ACCOUNTS
(For Non-PO Items)

Sl.No. **323**

Date **22/09/17**

From Dept/Division:- **AUTO**

Nature of Expenses G.Code:-

Description:- **International Seminar**

PSG College of Technology

Date of Event/Activities:-

Expected Date of Bill Closer:-

Faculty/Staff Responsible:-

Letter Ref.No. **DA/4109**

Amount Required Rs. **5000/-**

(in words) **Five Thousand only**

Transfer to A/c No.

Cheque information: **380201011014537**

Sl.no	In Favour of	Amount
1	D. SAMUELRAJ	5000/-
2		
3		
4		
5		

Prof. Dr. tech. Koteswara Rao Anne

Director Academics

Veltech Dr. RR & Dr. SR University

(Estd u/s of UGC Act, 1956)

(Sign with Seal)

Workshop

Certificate



ADVANCE CASH BILL SETTLEMENT REGISTER

I WILL SETTLE THIS ADVANCE AMOUNT OF RS. WITHIN THREE WORKING DAYS OF LAST DATE OF ACTIVITY. FAILING WHICH 20% OF MY SALARY WILL BE DEDUCTED EVERY MONTH TILL SETTLEMENT

Sl.No. 52814

Settlement Date: 7/11/17

Name: SAMUEL RAJ

C-1686

Cash Received Date: 26/10/17

Advance Cash Approval No.: 018403

Sl.No.	Bill No.	Bill Date	Control No.	Particulars	Supplier Name	Bill Value
1.	039	14/9/2017	-	Registration fees for workshop	PSG CNCE	2000
2.	404	15/9/17	-	Accommodation	APS LODGE	700
3.	PS174855 96720511	12/9/17	-	Train ticket (premium) from Chennai to Coimbatore	IRCTC	630
4.	PS174755 96748111	12/9/17	-	Train ticket (General) from Coimbatore to Chennai	IRCTC	315
5.	38439	2/11/17	-	Food expenses 2 days (2X400)		800
				Local Transport (2X200) 2 days (water bottles)		200
						100
Total						4745

Signature

Amount Received 5000/-

Advance Amount Spent: Rs. 4745

Balance Amount : Rs. 255

DATE OF PAYMENT: 7/11/17

DATE OF CLOSING: 7/11/17

Authorised Signatory

REGISTRATION FORM

Name : D. SAMUEL RAJ
Degree : M/E (AUTO)
Year & Branch :
College/Organization : VELTECH UNIVERSITY
Address : NO. 62, VELLANOOR, AVADI
Mobile No : 9176217336
Email ID : Samuelraj182@gmail.com
A Demand Draft* / Cash is enclosed for Rs : By cash.
DD.No :
Dated :
Issuing Bank :
:

REGISTRATION DETAILS

S.No	Details	Registration Fees (Inclusive of Tax)
1.	Students	Rs.1000/-
2.	Faculty Members	Rs.2000/-
3.	Industry Person	Rs.3000/-

Last date for receipt of application 12th September 2017.
(Registration fees include lunch and Refreshments)

MODE OF PAYMENT

Interested participants are requested to register by paying the registration fee through Cash/Demand Draft, drawn in favor of "PSGCNCE", payable at Coimbatore.

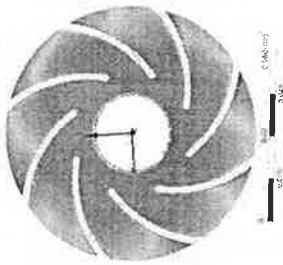
The duly filled application form with demand draft is to be sent to

Dr.T.Prabu

Professor, Dept. of Mechanical Engg.
PSG College of Technology, Coimbatore-641004
Mobile: 8675475455/7904632037

TEQIP Sponsored Two Day Technica
on

COMPUTATIONAL AND EXPERIMENTAL ANALYSIS FOR DYNAMICS



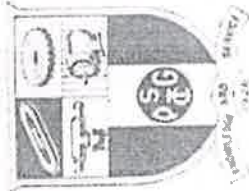
September 14 & 15, 2017

Organized by

DEPARTMENT OF MECHANICAL ENGIN
PSG COLLEGE OF TECHNOLOG
COIMBATORE-641 004

Veltech - Auto - Senior Atd

C-1686



PSG COLLEGE OF TECHNOLOGY

DEPARTMENT OF MECHANICAL ENGINEERING

COIMBATORE - 641 004

TEQIP

TEQIP Sponsored Two Days Seminar

On

COMPUTATIONAL AND EXPERIMENTAL ANALYSIS FOR FLUID DYNAMICS

CERTIFICATE

This is to certify that D. SAMUEL RAT, Vel Tech University has participated the Seminar on

COMPUTATIONAL AND EXPERIMENTAL ANALYSIS FOR FLUID DYNAMICS organized by

PSG College of Technology, Coimbatore, on 14th and 15th September 2017.

Dr. T. Prabu

Co-ordinator, PSGCT

Dr. R. Rudramoorthy

Principal, PSGCT