

January 4th, 2021

Mr Vinthyen A
Chennai

Dear Mr Vinthyen A

Sub Provisional Offer Letter - Graduate Apprentice

You have been provisionally shortlisted to undergo 1-year **Graduate Apprentice** in any of our Hosur Units under the Apprentice (Amendment) Act, 1973 subject to:

- a) You found medically fit by our Medical Officer – you need to produce medical test reports
- b) Execution and Registration of a contract of Apprenticeship with the BOAT

You will be paid a monthly stipend of Rs.17,800 / PM. You are to report on 5-Jan-21 at the following address by 9:00 hrs:

M/s Ashok Leyland Ltd - Unit II,
No.77, Sipcot Electronics Complex,
Perandapalli, Hosur 635 109

You are to bring the following documents while reporting for training and submit the same to Ms S Priya, Asst Manager – HR.

1. All your original certificates with 1 set of photo copy
2. One copy of Passport & Stamp size color photograph
3. Aadhar copy
4. Medical reports : X-ray of your chest, Blood Group Report, Urine test report for albumen and sugar
5. Bank account proof along with Original pass book for verification purpose.
6. Student Registration No with BOAT Web Portal (<http://www.mhrdnats.gov.in/>)

Terms and conditions and detailed offer letter will be given to you at the time of joining.



RN Velumani
Sr Mgr – HR

ASHOK LEYLAND LIMITED
77 Sipcot Electronics Complex, Phase II, Kumudepalli, Hosur 635 109
T : +91 4344 269200 f : +91 4344 260048

Registered & Corporate Office: No. 1, Sardar Patel Road, Guindy, Chennai - 600 032, India.
| T : +91 44 2220 6000 | F : +91 44 2220 6001 | CIN: L34101TN1948PLC000105 | www.ashokleyland.com