

23 December 2021**OL No: TN441**Dear **Shaik Masthan Basha**,

We congratulate you for being selected as Business Development Strategy Team at **TEACHNOOK EDTECH PVT LTD** “At will basis” which can be extended. Please find the following confirmation of your Training:

Title: **Business Development Strategy Team**Training Date: **4 July 2022 to 15 July 2022**OJT Start Date: **18 July 2022**OJT End Date: **20 August 2022**Location of Training: **Bangalore**CTC: **9 LPA** (7 LPA (Fixed) and 2 LPA (variable))Salary During Training: **INR 30000** Per Month + **INR 15000** as incentives (Subject to statutory deductions).

Please indicate your acceptance, by signing in the letter and mail the signed and scanned soft copy of the Training Offer Letter and the documents as mentioned below to the <saumya.hr@teachnook.com> within **2 working days from the receipt of this mail. The offer shall stand** automatically withdrawn without further action on the part of **TEACHNOOK if we do not receive your acceptance as per the mentioned timeline.**

I have read and understood the above terms and conditions and I accept this offer, as set forth above, with Teachnook, and will report on or before **4 July 2022.**

SIGNATURE: _____

(Candidate's Signature)

DATE: _____

Training Policy

- By accepting this offer you agree to perform all responsibilities assigned to you with due care and diligence and in compliance with the management norms.
- You are also required to substantially use all of your time and effort to perform these tasks during business hours and such reasonable additional time as may be necessary.

Working Hours: 9 Hours a day (Inc. Lunch Break).

Job Type: Full Time Permanent.

Location: Bangalore.

- During the training period you will not receive any of the employee benefits that regular employees receive.
- During the training period, the company will have all the rights to terminate your services without offering any reason.
- At any time if you wish to discontinue the training due to personal reasons , you will have to pay a compensation equal to 1 month stipend or 1 month notice period.
- All the information acquired during the course shall be strictly confidential and you shall refrain from using it for your own purpose or from disclosing it to anyone outside of the Company.
- Upon conclusion of your tenure, you will immediately return to the Company all of its property, equipment and documents including electronically stored information.
- You will observe all policies and practices governing the conduct of our business and employees.
- Official communication either within the company or outside the company should be through the company Email of your manager only.
- The Stipend you will receive will completely depend on your performance and your contribution to the company for the particular month.
- Post successful completion of the Training tenure, the candidate will be prone to performance based pre-placement offers by the company.

SIGNATURE: _____

(Candidate's Signature)

DATE: _____

ANNEXURE

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: • 10th standard or equivalent examination • 12th standard or equivalent examination • Graduation • Post-graduation / Doctorate Other relevant educational or skill certifications
2.	Any one original certificate (10th/12th or Degree Consolidated) for employment documentation. NOTE: <i>The document will remain with us for your entire training/employment period. Anytime you would wish to collect the submitted document back for any reason, you must replace it with another specified document (10th/12th/degree consolidated).</i>
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code.
5.	Mandatory RT-PCR Report which should be taken 48 hours before reporting date (Even if you are fully vaccinated).