



2021-02-12

## CONTRACT EMPLOYMENT OFFER LETTER

Dear Mr. Shiva Sam Kumar,

Launchtrax Private Limited is pleased to offer you a contract employment opportunity as an Application Engineer for a 2-3 month duration, which may be extended to 4 months over the course of the project. You will report directly to Mr. Ramji Srimurugan, the Software Architect for this project. Your place of work would be at our customer's office, Centre for Artificial Intelligence and Robotics (CAIR), DRDO, C.V. Raman Nagar.

For this position, your major duties will include Technical Writing, Software Quality Assurance and Testing, Project Management Assistance. Your work timings will be 9 AM to 5 PM every weekday starting from February 8, 2021. There would also be certain project review meetings and training sessions on Saturdays, which you would be expected to attend.

You will be paid a monthly salary of ₹ 15,000/- at the start of every subsequent month. This salary will be paid by monthly deposit into nominated account. The above-mentioned salary is the total cost to the company and includes all payments made and benefits provided by the Employer directly or indirectly to or on your behalf, whether as salary or otherwise.

### **Confidentiality and Intellectual Property**

You agree that you will not divulge any of the confidential information related to the project or trade secrets of the Employer to any person, whether during or after the termination of employment.



## Termination Clause

1. During your employment, either party may terminate this agreement by providing written notice of 6 weeks (or payment in lieu of notice) to the other party.
2. Notwithstanding the above clause, the Employer may terminate this agreement by notice effective immediately without payment (except salary accrued to the date of termination) where you have committed an act of willful or serious misconduct, are significantly neglectful of your duties, or you are in breach of this agreement.

Kindly bring a copy of your Aadhaar card, PAN card, College Course completion certificate and 12th marksheet and a Passport size photo for purposes of record keeping. Kindly note that you will also be required to get a Police Verification Certificate within a week, here at Bangalore, as it is a necessity to obtain temporary passes to Defence establishments.

Please review, sign and return via e-mail to confirm acceptance, no later than February 13, 2021. Congratulations and welcome to the team!

Sincerely,

Ramji Srimurugan,  
(Director, Launchtrax Pvt. Ltd.)

I accept the offer and will report to work on 15 February 2021, 9 AM.

Shiva Sam Kumar . G / 12-02-2021

Signature

Date