

STUDENT AND SCHOLAR EXCHANGE AGREEMENT BY AND BETWEEN
ESTACA - Ecole Supérieure des Techniques Aéronautiques et de Construction Automobile

Montigny-le-Bretonneux, France

AND

Vel Tech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology

Chennai, India

This Agreement is entered into between Vel Tech - Vel Tech Rangarajan Dr.Sagunthala R&D Institute of Science and Technology, India ("Vel Tech") and ESTACA - Ecole Supérieure des Techniques Aéronautiques et de Construction Automobile, France ("ESTACA"). Vel Tech and ESTACA are referred to collectively as the Parties.

Information about higher education institutions

Full name of the institution / country	Contact details ¹ (email, phone)	Website
ESTACA Ecole Supérieure des Techniques Aéronautiques et de Construction Automobile	Head of Innovation and Partnerships: Mr Seyni M'BAYE (Seyni.mbaye@estaca.fr) Tel: +33 1 76 52 11 40 International Partnerships Coordinator: Miss Farah HEFIED (farah.hefied@estaca.fr) Tel: +33 1 76 52 11 93 Coordinator International Relations (Outgoing) Mrs Béatrice BAGOURD (beatrice.bagourd@estaca.fr) International Relations Incoming international@estaca.fr 12 avenue Paul Delouvrier – RD10 CS 20749 Montigny 78066 Saint-Quentin-en-Yvelines, FR	www.estaca.fr
Vel Tech Vel Tech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology	Director, International Relations Dr. S. Sivaperumal (dint@veltech.edu.in) Tel. : M: +91 96000 40255. Exchange Coordinator Asst.Prof. G.A.Tamilazhagan (dint@veltech.edu.in) Tel.: M:+91 96000 94306. 400 Feet Outer Ring Road, Avadi, Chennai-600 062, Tamil Nadu, India	www.veltech.edu.in

¹Contact details to reach the senior officer in charge of this agreement.

ARTICLE I: SCOPE OF AGREEMENT

This Agreement is subject to the availability of funds of either party. Activities engaged in under this Agreement include:

- (a) the exchange of students from each Party for traditional student exchange programs;
- (b) the exchange of academic personnel for teaching, research or both;
- (c) the organization of joint seminars and conferences;
- (d) the hosting of visiting faculty from the other Party;
- (e) the exchange of academic program materials;
- (f) the development of joint research and publications.

ARTICLE II: GENERAL PROGRAM REQUIREMENT AND INFORMATION

Section 1. Definitions:

- a. "Exchange" means a one-for-one exchange of students from each Party;
- b. "Exchange students" means students participating in the exchange implemented herein;
- c. "Home institution" means the Party the student intends to graduate from;
- d. "Host institution" means the Party that has agreed to receive the Exchange Students from the Home Institution.

Section 2. Tuition and Fees:

- a. Students attending either Party as Exchange Students shall register and pay the normal tuition fees to their Home Institution when attending the Host Institution.
- b. Exchange programs established under this Agreement shall operate on a reciprocal, no-cost basis.
- c. Tuition and campus fees normally charged to students by their Home Institution shall be paid by students directly to their Home Institution.
- d. The Parties shall ensure that no additional tuition costs are charged or collected for Exchange Students.
- e. Miscellaneous campus fees and course related materials/lab fees may be charged to the Exchange student.

Section 3. Funding Resources:

- a. Each Party affirms that its participating students will have the necessary personal funding resources to meet fully their financial obligations as students.
- b. Each Party affirms that its participating students shall have health and accident insurance coverage to include costs of emergency evacuation and repatriation.
- c. In France, it is mandatory for international students to purchase the student French Health insurance and have public liability insurance which need to be subscribed in France.
- d. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
ESTACA	Incoming Study Abroad: Email: International@estaca.fr Tel: +33 (0)1 76 52 11 76	http://www.estaca.fr/en/
Vel Tech	Director, International Relations Dr. S. Sivaperumal (dint@veltech.edu.in) Tel. : M: +91 96000 40255.	www.veltech.edu.in

Section 4. Housing and Travel:

- The Host Institution will assist when possible the arrangement of lodging for Exchange Students, but all expenses incurred for travel, lodging, and other incidental costs associated with the program (e.g. laboratory fees, special activity fees) shall be borne by each individual participant.
- Arrangements for other Party-to-Party payments may be negotiated as necessary and must be agreed to in writing by both Parties.
- Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
ESTACA	Incoming Study Abroad: Email: International@estaca.fr Tel: +33 (0)1 76 52 11 76	http://www.estaca.fr/en/international-openings/living-in-paris-laval.html
Vel Tech	Director, International Relations Dr. S. Sivaperumal (dint@veltech.edu.in) Tel. : M: +91 96000 40255.	N/A

Section 5. Student Conduct and Academic Policy:

- While at the Host Institution, Exchange students are subject to the student conduct and academic policies of the Host Institution for matters specifically related to their program.
- All Exchange Students shall adhere to all course load requirements for student visas under federal and state laws. Both Parties retain sole discretion to dismiss a student from the program at any time for failure to maintain appropriate standards of conduct according to the Host Institution's policies and standards.
 - The sending and receiving institutions will provide assistance, when required, in securing visas for Exchange Students.
 - Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
ESTACA	Incoming Study Abroad: Email: International@estaca.fr Tel: +33 (0)1 76 52 11 76	http://www.estaca.fr/en/
Vel Tech	Director, International Relations Dr. S. Sivaperumal (dint@veltech.edu.in) Tel. : M: +91 96000 40255	N/A

- c. Students so dismissed shall be deregistered from all classes, all tuition and fees shall be forfeited in accordance with the Host Institution's policy, and the student so dismissed shall be expelled from student housing. Neither Party is responsible for any costs associated with return travel, which must be paid by the student. Notice of all alleged violations of the Host Institution's Student Code of Conduct or any student's dismissal shall be sent to the Dean of Students, or equivalent office, at the student's Home Institution.

Section 6. Students Mobility:

- The number of student semester to be exchanged will be four (4) annually. This number may be increased on the basis of reciprocity and an equal number of students from each institution will be exchanged over the term of this Agreement. All efforts will be made to maintain parity, but however lack of parity will not be a cause for restrictions in subsequent mobility.
- The Parties will agree in advance on the number of students to be exchanged each year no less than ninety (90) days before the ensuing semester.
- Normally, an Exchange will be for one semester or one academic year.

SM – STUDENT MOBILITY

FROM	TO	Subject area name (e.g. Mechanical Engineering, Aeronautics, Automotive, Aerospace, Rail and Urban Transportation, Business)	Study cycle [1 st : Bachelor level, 2 nd : Master]	Number of student mobility periods (Student Mobility for Studies)	Number of student mobility periods (Student Mobility for Traineeships)
ESTACA	Vel Tech	Mechanical, Aeronautical, Automotive Engineering, Business Management	1 st – Bachelor level 2 nd – Master level	4 students per year	4 students per year
Vel Tech	ESTACA	Mechanical Engineering, Aeronautics, Automotive, Space, Guided-Transports	1 st – B Tech (4 th year only) 2 nd – M Tech (2 nd year)	2 students per year	4 students per year (for 2 months maximum)
		AAD Program	1 st – B Tech	2 students per year	

Section 7. Language of Instruction:

- Each Party retains at all times the ultimate authority over their own respective admission and subsequent academic decisions
- The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period (see table below)
- For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

Host institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
ESTACA	All fields	French	English (specific programs)	French: B2 English: TOEIC 785, TOEFL 79 or IELTS 6.0 scores	French: B2 English: TOEIC 785, TOEFL 79 or IELTS 6.0 scores
Vel Tech	All Fields	English	N/A	English: Certificate from the Home Institution	English: Certificate from the Home Institution

Section 8. Curriculum, Academic Information and grading scale:

The Host Institution need to list the different link to the courses or curriculum descriptions online with the language of instruction in the table below:

Host institution	Subject area	Language of instruction	Website for information
ESTACA	Mechanical Engineering	French	http://www.estaca.fr/formation-automobile/cursus-ingenieur-automobile.html
	Aeronautics	French	http://www.estaca.fr/formations/ingenieur-aeronautique.html
	Automotive	French	http://www.estaca.fr/formation-automobile/cursus-ingenieur-automobile.html
	Space	French	http://www.estaca.fr/formations/ingenieur-spatial.html
	Guided-Transports	French	http://www.estaca.fr/formations/une-formation-pour-devenir-ingenieur-transports-urbains-et-ferroviaires.html
	AAD Program	English	http://www.estaca.fr/en/programs/automotive-aeronautics-design-programme.html
	Summer program	English	http://www.estaca.fr/en/programs/summer-program-computational-fluid-dynamics-aeronautical.html
Vel Tech	Mechanical Engineering	English	https://veltech.edu.in/mech/wp-content/uploads/sites/6/2017/10/MECH-FC-PC.docx
	Aeronautics	English	https://veltech.edu.in/aero/wp-content/uploads/sites/8/2017/10/AERO-DEPT-PC-FC.docx
	Automotive	English	https://veltech.edu.in/auto/wp-content/uploads/sites/9/2017/10/AUTO-DEPT-PC-FC.docx
	Management/Business	English	https://veltech.edu.in/mba (Curriculum will be shared based on the requirement)

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Grading systems of the institutions

ESTACA

Grading is based on a 20 points mark scheme as follows:

ECTS Scale	Definition	ESTACA Marks
A	Outstanding performance with only minor errors	Above 15
B	Above the average standard but with some errors	13-14
C	Generally sound work with a number of notable errors	12
D	Fair but with significant shortcomings	11
E	Performance meets the minimum criteria	10
F	Fail - considerable further work is required	Below 10

Vel Tech

Grading is based on a 10 points mark scheme as follows:

CGPA Scale	Grade Point	Range of marks
S	10	90 – 100
A	9	80 – 99
B	8	70 – 79
C	7	60 – 69
D	6	50 – 59
RA	0	00 - 49
AB	0	Absent

Section 9. Scholar Exchange:

- Faculty, graduate students and well qualified undergraduate students from either institution may make, at the request or with the approval of the Host Institution, a visit to the other institution for the purpose of research, consultation and short-term teaching, subject to prior negotiation.
- Travel and living expenses for visiting scholars are not normally paid by the Host Institution, unless specific arrangements are made and agreed to in advance.
- The Host Institution will provide an institutional appointment and library access; efforts will be made, subject to prior negotiation, to provide office space and access needed facilities.
- Visiting scholars must carry medical health insurance that meets the requirements of the Host Institution and/or the Host government.

Section 10. Scholar Calendar:

- a. Applications/information on nominated students must reach the Host Institution by:

Host institution	Autumn term	Spring term
ESTACA	Nominations: Before April 15 th Applications: Before May 15 th	Nominations: Before September 15 th Applications: Before October 15 th
Vel Tech	Odd Semester Nomination: Before March. 15 th Application: Before April 15 th	Even Semester Nomination: Before September 15 th Application: Before October 15 th

- b. The Host Institution will send its decision within 6 weeks.
 c. The Host Institution will provide directly to the Home Institution a record of the students' academic performance when those records are requested, whether by the students or the Home Institution.

ARTICLE III: TERMS AND TERMINATION

This Agreement shall be effective upon its mutual signing and remain in effect for a period of five (5) years. This Agreement may be cancelled by either Party in writing with 6 calendar months' notice. In the event that the Agreement is not renewed or is terminated in any other way, any related activities in progress shall continue until current [semester or quarter] in which the termination takes place is completed.

ARTICLE IV: INDEMNIFICATION

Section 1.

ESTACA shall defend, indemnify and hold harmless Vel Tech and each of their trustees, officers, employees, agents, and volunteers from and against any and all liability, loss, expense, or claims for injury or damages arising out of, resulting from, or in connexion with the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the negligence or intentional acts or omissions of ESTACA, its officers, subcontractors, assignees, appointees, agents or employees.

Section 2.

Vel Tech shall defend, indemnify and hold harmless ESTACA and each of their trustees, officers, employees, agents, and volunteers from and against any and all liability, loss, expense, or claims for injury or damages arising out of, resulting from, or in connexion with the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the negligence or intentional acts or omissions of Vel Tech, its officers, subcontractors, assignees, appointees, agents or employees.

ARTICLE V: REPRESENTATIONS AND WARRANTIES

Section 1.

Vel Tech represents and warrants that it is an educational entity in good standing in India, and acting in its higher education capacity, it has the legal capacity to enter into this Agreement.

Section 2.

ESTACA represents and warrants that it (1) is an educational entity in good standing in the country of France and has legal authority to enter into this Agreement; and (2) has obtained all necessary approvals and rights required by applicable laws, rules and regulations to enter into, and perform under, this Agreement.

ARTICLE VI: MISCELLANEOUS

Section 1. No Agency:

Nothing herein shall be constructed to create an agency relationship between Parties, or any employment relationship between Parties for any faculty or staff member provided under the exchange program.

The Parties are independent contractors and no legal relationship is intended by this Agreement.

Section 2. Compliance with Laws:

The Parties will comply all applicable laws and regulations in their respective countries in performing their obligations hereunder.

Section 3. No Incentive Benefits:

Parties certify that they have not given any incentive benefit directly or indirectly (monetary or in kind) to any employee of the Parties, for the purpose of obtaining, or in connection with, this or any other Agreement.

Section 4. Use of Logos and Marks:

The Home and the Host Institution can use any identifying marks of the other without the express written permission of the Party unless the Agreement is not effective.

Section 5. Authoritative Version:

The English version of this Agreement shall be the authoritative version of the Agreement for all purposes. In the event of a conflict between the English version and any translation of this Agreement, the English version shall control.

Section 6. Severability:

If any section or provision of this Agreement is held illegal, unenforceable or in conflict with any law by a court of competent jurisdiction, such section or provision shall be deemed severed and the validity of the remainder of this Agreement shall not be affected thereby.

Section 7. Whole Agreement and Amendments:

This Agreement contains the entire agreement between the Parties and shall not be modified, amended or supplemented, or any rights herein waived, unless such amendment or modification to this Agreement is

- (i) writing;
- (ii) refers to this Agreement; and
- (iii) executed by an authorized representative of each Party. This Agreement supersedes any and all previous agreements, whether written or oral, between the Parties.

Section 8. Force Majeure:

Neither Party shall be liable for any delays in the performance of any its obligations hereunder due to causes beyond its reasonable control, including but not limited to fire, strike, war, riots, acts of any civil or military authority, judicial action, unavailability or shortages of labour, materials or equipment, impaction or enrolment restrictions ordered by Parties government or public authorities, or failure or delay in delivery by suppliers or delays in transportation.

Section 9. Governing Law:

The Parties agree that they shall endeavour to settle any dispute relating to this Agreement by negotiating with each other in good faith. If the Parties are unable to completely resolve the dispute through negotiation, the Parties agree that any disputes between them shall governed by the law of, and shall be subject to the jurisdiction of, the country of domicile of the defendant to the action.

Section 10. Privacy:

Vel Tech and ESTACA shall keep confidential at all times any and all information and personal data received from other relating to teaching strategy, students, employees and tutors, and their performance and progress.

Unless compelled by law, no personal data received from the other party will be divulged to any third party without the prior written approval of the individual to whom such personal data relates; and Vel Tech and ESTACA agree that they will co-operate and provide all necessary assistance within the legal limits of each country in order to comply with the legal obligations.

Section 11. Notices:

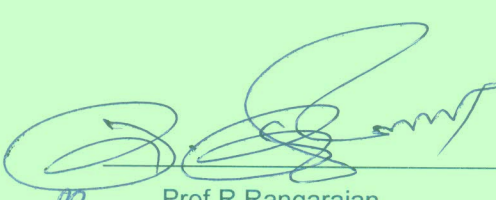
All notices under this Agreement must be in writing and sent by prepaid airmail and electronic mail mentioned in:

TO ESTACA:
ESTACA Campus Paris-Saclay
12 avenue Paul Delouvrier – RD 10
CS 20749 Montigny
78066 Saint-Quentin-en-Yvelines
France
Email: farah.hefied@estaca.fr

TO VEL TECH
Vel Tech Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
400 Feet Outer Ring Road, Avadi, Chennai
600062. India
Email: dint@veltech.edu.in

ARTICLE VII: CONCLUSION

INTENDING TO BE LEGALLY BOUND, by signing below, each Party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her Party to all of the terms and conditions of this Agreement.

ESTACA	Vel Tech
	
Ludovic BUSSON President	Prof. R. Rangarajan Founder President
Date: <u>30 08 18</u>	Date: <u>11 SEP 2018</u>



Vel Tech
Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

École Supérieure des Techniques Aéronautiques et de Construction Automobile (ESTACA)

Name of the Research Institute/University/ Organization	Country	Duration of the Agreement	Academic Year	Date of Signing	Date of Expiry	Exchange for trade program personnel both; C and co faculty Exchange materials research
École Supérieure des Techniques Aéronautiques et de Construction Automobile (ESTACA)	France	5 Years	2018-19	11.09.2018	10.09.2023	

Actual Activities with École Supérieure des Techniques Aéronautiques et de Construction Automobile (ESTACA), France	
A.Y. 2019-20	Student Mobility (Incoming - Course work) - 1


MoU Coordinator





Vel Tech

Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Admission Letter

Date: 13 MAY 2019

To
Mr. Romeo COLETTI,
Student, ESTACA,
France.

Vel Tech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology, Deemed to be University u/s 3 of UGC Act, Chennai is pleased to offer admission to you for a Semester Course Work as a non – degree seeking Academic Exchange Student.

Further details are as given below:

Student's Affiliation	ESTACA, France Studying: Master in Automotive Engineering
Proposed Period	01.08.2019 to 20.01.2020
Program details	01 st Semester Masters courses at Vel Tech as per Learning Agreement; all courses are in English.
Passport Details	Name: Romeo, Claudio, Pierre, Joseph COLETTI; Passport No.: 18EH26843; Expiry Date: 07.08.2028; Nationality: French.
Salary / Stipend	No scholarship / stipend will be paid by Vel Tech.
Other Conditions	1. Vel Tech will waive the admission and tuition fees 2. You will meet all the expenses related to travel, insurance, boarding & lodging at Chennai, incidentals, etc. 3. You will pay to Vel Tech equivalent of 150 Euro per month in Indian Rupees for food and lodging at Vel Tech Hostel. The entire amount for the full duration of stay shall be paid immediately on arrival. A part calendar month will be considered as a full month for charging purposes.
Contact Person at Vel Tech	Dr. S. Sivaperumal, Director International Relations. E Mail: dint@veltech.edu.in

Registrar



No.42, Avadi-Vel Tech Road, Avadi,
Chennai - 600 062, Tamil Nadu, India.
Toll Free : 1800 3070 6949
Landline : +91 44 2684 0262 / 2684 0605
Email : registrar@veltech.edu.in
Website : www.veltech.edu.in

Visas Visas* Visas

Visas



वीजा VISA

भारत गणराज्य REPUBLIC OF INDIA

VK 8456350
VK8456350

उपनाम और नाम / Surname and Given Name

COLETTI ROMEO CLAUDIO PIERRE JOSEPH

पासपोर्ट नम्बर / Passport No
18EH26843

वीजा टाईप / Visa Type
S-6

प्रवेशों की संख्या / No Of Entries
DOUBLE

जारी करने की तिथि / Date of Issue
04/07/2019

समाप्ति की तिथि / Date of Expiry (DD/MM/YYYY)
03/07/2020

विशेष प्रमाणन / Special Endorsement
VEL TECH UNIVERSITY, CHENNAI



NO WORK / BUSINESS

NOT VALID FOR PROHIBITED/ RESTRICTED AND CANTONMENT AREAS
REGISTRATION REQUIRED IF CONTINUOUS STAY IN INDIA EXCEEDS 180 DAYS

प्रयोजन बदलने की अनुमति नहीं है / Change of Purpose Not Allowed.

VSINDCOLETTI<<ROMEO<CLAUDIO<PIERRE<JOSEPH<<<
VK84563500FXX9705102M2007036FRAP<<<<<<<<<<<<<1



Vel Tech

Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Date: 11.02.2020

OFFICIAL TRANSCRIPT
(PROVISIONAL)

Ref No : VT / COE / E1 / 2739

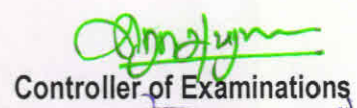
This is to certify that the below mentioned prescribed courses have been attended by **Romeo Claudio Pierre Joseph COLETTI (VTF 0050)** for his / her M.Tech (Automobile Engineering – Electric and Hybrid Vehicles) degree at Vel Tech Rangarajan Dr.Sagunthala R&D Institute of Science and Technology, Chennai. The credits earned and grade obtained are mentioned against each course with month and year of registration and passing the examination.

Register Number : 19PEAH0022						
Month & Year of Registration	Course Code	Course Title	Credit System			Month & Year of Passing
			Credit Earned	Grade Points	Letter Grade	
July 2019	2161AU118	Automotive Mechatronics	3	9	A	Dec 2019
	2161AU119	Two and Three Wheeler Technology	3	8	B	Dec 2019
	2161AU120	Automobile Chassis and Body Engineering	3	6	D	Dec 2019
	2161AU201	Prime Movers and Transmission	5	7	C	Dec 2019
	2161AU206	Power Electronics for Automobile	4	6	D	Dec 2019
	Credits Earned		18			


Registrar

Mrs. N. S. Prema
Registrar

Vel Tech
Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)


Controller of Examinations



No.42,Avadi-Vel Tech Road,Vel Nagar,
Avadi, Chennai - 600 062,Tamil Nadu, India.
Toll Free : 1800 3070 6949
Landline : +91 44 6171 0244/ 2684 0262
Email : registrar@veltech.edu.in
Website : www.veltech.edu.in