

MEMORANDUM OF UNDERSTANDING
BETWEEN
VEL TECH UNIVERSITY, AVADI, CHENNAI, INDIA
AND
PROVIDENCE UNIVERSITY

Vel Tech and Providence University recognizing the educational and cultural exchanges which can be achieved between our two institutions, enter into this agreement to facilitate the exchange of students and scholars.

1. Definitions

- i) For the purposes of this agreement “home” institution shall mean the institution at which a student intends to graduate, and “host” institution shall mean the institution which has agreed to accept the student from the home institution.
- ii) Semester or academic year shall normally refer to the period relevant to the host institution.
- iii) “Faculty” shall represent the appropriate academic entity at the respective institutions.

2. Purpose of the Agreement

- i) The general purpose of this agreement is to establish specific educational relations and cooperation between the two participating institutions in order to promote academic linkages and to enrich the understanding of the culture of the two Countries concerned.
- ii) The purpose of exchanges between faculty members is to promote collaborative research, other educational developments, and to further mutual understanding.
- iii) The purpose of each student exchange is to enable students to enrol in subjects at the host institution for credit which will be applied towards their degree at their home institution.

3. Responsibilities of Participating Institutions and Students

Each institution shall undertake all those measures as are seen as reasonable to give maximum effect to this exchange program.

- i) Each institution agrees to accept and enrol exchange students as full-time, “non-degree” students for the duration of their exchange. Exchange students will be exempt from the host institution’s tuition fees.
- ii) Each exchange student will be provided with the same academic resources and support services that are available to all students at the host institution.
- iii) It is the responsibility of each exchange student to obtain official approval from his or her home institution for subjects taken at the host institution.
- iv) It is the responsibility of each exchange student to ensure that he or she obtains a copy of his or her official statement of results covering the subjects taken during the period of exchange. In addition, each host institution will forward a copy of the statement of results to the home institution’s International Office.
- v) Exchange students will be subject to the rules and procedures as specified by the host institution for the academic period in which the student enrolls. The home

institution will have responsibility for all matters concerning credit for subjects taken.

4. Numbers of Participants

Subject to the availability of suitable candidates, each institution will send to the other up to three (3) students each academic year, during the period of the agreement. The period of study for an exchange will be for one semester or one year.

5. Selection and Enrolment of Students

It is expected that only highly motivated students of above-average academic quality will be selected to participate in an exchange program. The home institution will screen applications from its student body for exchange. Students, both undergraduate and post-graduate, are eligible to participate if they:

- i) Have completed at least one year of study at their home institution;
- ii) Are enrolled at their home and host institution for the full period of the exchange;
- iii) Have an enrolment proposal, approved by their home faculty and host institution, and are deemed academically qualified to successfully complete the nominated subjects at the host institution. Each institution will inform the relevant International Office of subject availability, including enrolment limitations and conditions.
- iv) Have obtained agreement from their home faculty that, upon successful completion of the subjects at the host institution, full credit will be granted towards the degree at their home institution. In some circumstances, a student may undertake a clinical or practical assignment as part of an exchange program.
- v) Have satisfied any language proficiency requirements of the host institution.

Each institution will send the other completed applications for their students before the beginning of the entry semester. The host institution reserves the right of final approval on the admission of a student and will, where appropriate, establish language proficiency standards.

6. Financial Responsibilities of Institutions

Exchange students will be provided with the following by the host institution, at no cost to the student:

- Tuition and related costs
- Orientation program
- Reports and statement of results (transcript)

7. Financial Responsibilities of Exchange Students

Exchange students will be financially responsible for:

- Travel to and from the host institution
- Books, stationery, etc
- Travel documentation, visas, etc
- Accommodation and living expenses
- Health coverage relevant to the exchange institution and country
- Personal travel within the host country

The home institution shall satisfy itself that a candidate for exchange has the ability to meet all his or her financial responsibilities as detailed above.

8. Accommodation

The host institution does not guarantee accommodation on campus for incoming students. However, every effort will be made to assist students to obtain on-campus or off-campus accommodation within a reasonable distance from the campus.

It is recognised that on-campus accommodation may not always be possible and students should be made aware of this possibility as soon as possible. Students will also be made aware that they are responsible for all costs associated with accommodation, including utility accounts and rental deposit.

9. Exchange Students Families

It is not anticipated that spouses and dependents will accompany an exchange student. Where such arrangement is proposed, it is subject to the approval of the host institution on the understanding that all additional expenses and workload are the responsibility of the exchange student.

10. Faculty and Staff Exchanges

The two institutions agree in principle to the possibility of exchanges by general staff (administrative and technical) and faculty members. The details of such arrangements will be negotiated at the appropriate time and will be governed by the institutional staffing rules and relevant approval processes. The participating institutions shall not be responsible for any private arrangements made by participating staff members concerning exchange of accommodation, vehicles, etc.

11. Exchange Program Review

Both institutions will be responsible for a regular review of the exchange program on a yearly basis. The review is essential in order to make appropriate and mutually agreed modifications as may be required, and to identify new opportunities for cooperation in scholarship and research.

12. Period of Agreement

This agreement will come into effect from the date of signature by both parties, and will remain in force for an indefinite period of time or until one or both of the institutions decide to put an end to this agreement with a six-month in advance written notice.

13. Notices

- i) Any notice or other communication under this agreement shall be given in writing and delivered by hand, sent by pre-paid post or facsimiled transmission.

ii) The address for any such notices is as follows:

Vel Tech University

Ms. R. Mahalakshmi Kishore
Chairperson Managing Trustee
Vel Tech University
No.42,Avadi-Vel Tech Road
Avadi,Chennai-600062
India
Telephone: +91-44-2684 1601
Facsimile: +91-44-2433 4845
e-mail: vtu@veltechuniv.edu.in

Providence University

Dr. Victor Chang-Jung Lin
Dean
Office of International Affairs
Providence University
200, Sec. 7, Taiwan Boulevard, Shalu
Taichung 43301, Taiwan
Telephone: +886 4 26645034
Facsimile: +886 4 26526602
e-mail: vic@pu.edu.tw

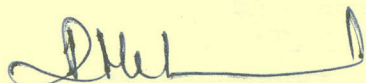
14. Signatures

This agreement constitutes the entire agreement between the parties. No amendments consent or waiver of terms of this agreement shall bind either party unless in writing and signed by both parties.

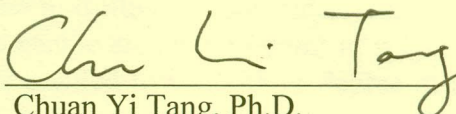
In witness whereof, the parties hereto have offered their signatures:

VEL TECH University

Providence University



Ms. R. Mahalakshmi Kishore
Chairperson Managing Trustee



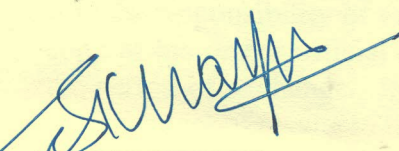
Chuan Yi Tang, Ph.D.
President

Date: 5/8/16

Date: 2016 Aug. 1st

In-Presence of

In-Presence of



Dr. U. Chandrasekar
Pro-Vice-Chancellor



Vel Tech
Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Providence University, Taiwan

Name of the Research Institute/University/ Organization	Country	Duration of the Agreement	Academic Year	Date of Signing	Date of Expiry	Purpose / Activities
Providence University	Taiwan	Valid Until Terminated by One of the Parties	2016-17	05.07.2016	Valid Until Terminated by One of the Parties	Exchange of Student, Faculty & Program Review

Actual Activities with Providence University, Taiwan	
A.Y. 2019-20	Delegates Visited Vel Tech - 1
A.Y. 2020-21	Discussed Potential Collaborative Activities via Virtual Meet (Research collaborations, Faculty & Student Mobility, Dual degree programs)


MoU Coordinator



Dean - International Relations

Dr. P. Suresh
Dean -International Relations

Vel Tech
Rangarajan Dr. Sagunthala

Delegates Visited : Prof. Khire Rushikesh Ulhas
Designation : Assistant Professor – International College
University & Country : Providence University, Taiwan
Date Visited : 09.08.2019

Purpose: Prof. Khire Rushikesh Ulhas, Assistant Professor – International College, Providence University, Taiwan visited Vel Tech on 9th Aug., 2019 to discuss the ways to be implemented upon collaboration and to explore the potential possibilities of research between faculties.



Delegates Attended in Virtual Meeting:

1. Dr. Vivian Chang (Vice President for International Affairs)
2. Ms. Kelly Chiu (Director of Academic Affairs, OIA)
3. Ms. Alanda Chang (Coordinator and Project Manager for Exchange Programs)

University & Country : Providence University, Taiwan

Date : 22.02.2021

Purpose: Discussed Potential Collaborative Activities via Virtual Meet
(Research collaborations, Faculty & Student Mobility, Dual degree programs)

The screenshot shows a Zoom meeting interface. The main slide is titled "Student Exchange - Outgoing from Vel Tech" and features the Vel Tech logo. The slide content includes:

- ✓ Vel Tech has already sent **160 students to Taiwan** for the past 4 years for their Project Work (1 or 2 Semesters)
- ✓ Most of the Students have successfully joined **Masters at Taiwan Universities** after their Project Work
- ✓ Vel Tech is eager to send our students to your University under Student Exchange / TEEP for their Project Work.

Below the bullet points, a numbered list item states: "1. Vel Tech is keen to explore the possibility of providing virtual internship/Project work to our students under the guidance of professors at your esteemed university for the duration (Feb 2021 to June 2021)."

A text box at the bottom of the slide reads: "If any opportunity is there, we will circulate the information among our final students and we will nominate potential students."

The footer of the slide identifies the presenter as "Vel Tech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology".

The Zoom interface shows a list of participants on the right: AEA, Providence; Vel Tech ASHOK; Dr. Logesh Ravi; and Tamil. The bottom toolbar includes options for Unmute, Start Video, Participants, Chat, Share Screen, Record, Reactions, and a Leave button.

This screenshot displays a Zoom meeting grid with four participants. The top-left tile shows two women from Providence University, with the text "PROVIDENCE UNIVERSITY" and "静宜大学" visible in the background. The top-right tile is a large black rectangle with the text "Vel Tech ASHOK". The bottom-left tile shows a man from Vel Tech, with the text "Swaparimal S. Dean - R&D and IR, Vel Tech, India" at the bottom. The bottom-right tile shows a man from Vel Tech, with the text "Dr. Logesh Ravi" at the bottom. The Zoom interface at the bottom includes the same toolbar as the previous screenshot, with a "Leave" button in the bottom right corner.