

Memorandum of Understanding

Schizophrenia Research Foundation, Chennai, India &

**VEL TECH Rangarajan Dr.Sagunthala R & D Institute of Science
and Technology (VEL TECH Dr.RR & Dr.SR Technical
University), Chennai, India**

1. This is a memorandum of Understanding(MOU) between:

**Schizophrenia Research Foundation (herein after referred as
"SCARF")**, R/7A, North Mail Road, Anna Nagar West Extension, Chennai,
Tamilnadu 600101, India

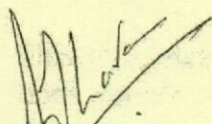
and

**VEL TECH Rangarajan Dr.Sagunthala R & D Institute of Science and
Technology (VEL TECH Dr.RR & Dr.SR Technical University) (herein
after referred as "VEL TECH University")** No.42 & 60 Avadi - Vel Tech
Road, Avadi, Chennai 600062, India

2. The nominated representatives for the purposes of this MOU are:
 - Dr R Thara, Director, SCARF, Chennai, India;
 - Col.Prof.Dr.Vel R.Rangarajan, Founder Chancellor & President, VEL
TECH University, Chennai, India
3. This MOU covers provision of counselling services by SCARF to students of Vel Tech University.
4. This MOU sets the terms and conditions and roles and responsibilities of both parties for provision of the said counselling service.
5. VEL TECH University which has more than 3500 registered students studying in its institution has approached SCARF to provide counselling services to its students at its campus in Avadi.
6. SCARF has agreed to provide a qualified and trained mental health counsellor who will be available once every fortnight at the VEL TECH University campus for a whole day (10 am to 4 pm).
7. The day and date will be fixed as per prior arrangement. Any change in schedule by either party will be communicated at least 48 hours prior to the scheduled visit and new date fixed depending on mutual convenience.
8. Depending on the need and utilization of the counselling service by the students of VEL TECH University, the frequency of the availability of the service and also the number of counsellors provided by SCARF can be increased after mutual agreement between the two parties.

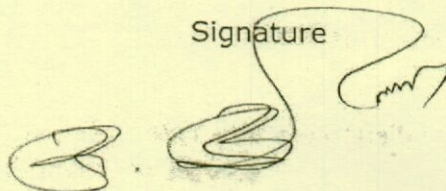
9. Treatment will not fall within the scope of the service provided by the SCARF Counsellor to students of the Vel Tech University.
10. Students identified with more severe psychological issues or mental disorders will be referred to appropriate services including SCARF for treatment and further management.
11. Vel Tech University will pay a sum of Rs. 3000/- (Rupees Three Thousand Only) per day per counsellor to SCARF for the counselling service by the SCARF counsellor.
12. SCARF will raise a monthly invoice for the service rendered.
13. VEL TECH University will provide the necessary infrastructure such as a comfortable room with the required privacy for the conduction of the counselling service by the SCARF counsellor.
14. All information collected by the counsellor is privileged and confidential and will not be made available to Vel Tech University unless consent for the same has been provided by the individual student concerned.
15. This MOU is for a period of 1 year commencing from the signing of this agreement.
16. Either party may choose to terminate the agreement by giving a written prior notice of one month.
17. Any disputes arising from this agreement will be resolved through arbitration.

Signature



Dr. R. Thara
Director
SCARF (India)

Signature



Col Prof. Dr. Vel R. Rangarajan,
Founder Chancellor & President
VEL TECH Dr. RR & Dr. SR Technical University

Date: 08.03.2016

Date: 08.03.2016



Vel Tech

Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Date: 15th Feb 2022

MOU signed with Schizophrenia Research Foundation, Chennai

MOU Number	MOU – 196
Name of the Organization	M/s. Schizophrenia Research Foundation, Chennai
Date of signing of MoU	08.03.2016
Date of MoU Renewal (If any)	07.03.2017
Next renewal due on	Valid for 1 Years
Objectives of MoU	Counseling services

Activity

Academic Year	Total no. of the Students	Date
2016-2017	15	01.04.2016
2016-2017	16	15.04.2016


Dr. B. Chandrasekhar
Dean Industry Relations & TBI
Vel Tech
Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)


MoU Coordinator

No.42, Avadi-Vel Tech Road, Vel Nagar,
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Schizophrenia Research Foundation (SCARF), Chennai.

MOU Progress Report

S No	Date/Year	Details	Status/Outcome
1	08.03.2016	Mou Signed	To provide a qualified and trained mental health counseling to Veltech students
2	01.04.2016	Counselling	Representatives from SCARF visited veltech to counsel 15 students
3	15.04.2016	Counselling	Representatives from SCARF visited veltech to counsel 16 students
4	10.9.2017	MOU Renewal	Renewal request forward to Director SCARF.

SCARF COUNSELLING SERVICES AT VELTECH GROUP OF INSTITUTIONS

The first counselling session was scheduled on 1st April 2016. Ms.Subhashini Gopal and Ms.Greeshma Mohan, Psychologists from SCARF were deputed to provide counselling services at Veltech University (VTU), Avadi.

Ms.Fincy, Student Counsellor at VTU provided a list of students identified for counselling with a brief note about the area to be intervened.

The session started by 10.30 am and ended by 3.pm. A total of 15 students were seen by the psychologists.

Of the 15 students seen three student had genuine issues that needed structured psychological interventions. They can be sent to SCARF on Saturdays by fixing appointment with the respective psychologists. (The names given to Ms.Fincy)

Majority of the other issues were like lack of time management skills, failures in exam (Many arrears), Unable to understand the core subject etc., there were also students who had interpersonal issues and behavioural problems. Both the psychologists felt that these issues can be handled by the student counsellor at VTU. It was also recommended that students who have difficulty in understanding the core subjects can be sent for special classes or tutitions.

Following suggestion were given to the student counsellor:

- To inform the students about the availability of counselling services and obtain their consent
- To give a brief description of the issue identified in the student before the session to the psychologists.

The services will be provided twice in a month. Two counsellors will be visiting the institution. Next visit date is tentatively scheduled on 15th April Friday.

SCARF COUNSELLING SERVICES AT VELTECH GROUP OF INSTITUTIONS

The Second counselling session was scheduled on 15th April 2016. Ms. Shruthi Rao, Psychologist and Mr. Syjo Davis, Psychiatric Social Worker from SCARF were deputed to provide counselling services at Veltech University (VTU), Avadi.

Ms.Fincy, Student Counsellor at VTU provided a list of students identified for counselling with a brief note about the area to be intervened.

The session started by 10.30 am and ended by 3.pm. A total of 16 students were seen by the psychologists.

Of the 16 students seen, three students had genuine issues that needed structured psychological interventions. They can be sent to SCARF on Saturdays by fixing appointment with the psychologists. (The names given to Ms. Fincy) The counsellors wanted to meet two of the students in the next session.

Majority of the other issues were like low self esteem, lack of communication skills, failures in exam (Many arrears), Unable to understand the medium of instruction, etc., there were also students who had interpersonal issues, family issues and behavioural problems. Both the counsellors felt that these issues can be handled by the student counsellor at VTU. It was also recommended that students who have difficulty in understanding English can be sent for English tuitions.

Following suggestion were given to the student counsellor:

- To send students referred for therapy after consent from the student's families and the management.
- To give a brief description of the issue identified in the student before the session to the psychologists.

Dear Mr.Chandra Kumar,

I write this mail to give you a feedback about the two student counseling sessions we delivered at your college.

Totally we have seen 31 students. The concerns for referring students for counselling were predominantly simple issues like talking to a girl, having arguments with hostel mates or classmates, not studying, etc.,

These are not any kind of psychological issues that will need intense counseling sessions. These are behavioral and interpersonal issues which are very momentary and they can be sorted by the student counselor or Mentors as and when needed. When the team discussed about the same with Dr.Thara she strongly felt that such issues need not be addressed by us.

We will provide counseling for students who have genuine psychological issues like Anxiety, Fear about exams, Low self esteem, Consistent Interpersonal issues, Depression etc., Ms.Fincy is capable enough to identify these issues in students and hence she can refer them to us. Once these types of students are seen by us for once, they will be given a definite plan of action for further sessions. They can discuss the same with their parents and contact us at SCARF for further sessions.

Ms.Fincy requested for individual reports of students who need further counseling sessions. **To maintain confidentiality the details about the counseling session of an individual will not be revealed to the management.** I request you to share our contact details with the parents or the students can directly inform them and then parents will be explained in detail about the student's issue.

The students who have been identified with genuine issues have good insight about their problems and they understand the need for counseling and so I would suggest that they can directly convey this to their parents.

Thanks and Regards

Subhashini Gopal

Psychologist



P.Chandrakumar Vel Tech <sec4.veltech@gmail.com>

Veltech Dr.RR & Dr.SR University

P.Chandrakumar Vel Tech <sec4.veltech@gmail.com>

Sun, Sep 10, 2017 at 3:25 PM

To: "Industry Relations Office Veltech, Chennai" <dindoffice@veltechuniv.edu.in>

To: thara@scarfindia.org, cc: subhashini@scarfindia.org

Dear Madam,

Greetings from Veltech Dr.RR & Dr.SR University!

This is with reference to the MOU signed with SCARF on 08.03.2016 which has validity for one year. We would like continue this MOU with you. I will be very much happy if you could help us to renew the MOU.

The counselling activity needs to be started after immediate signing MOU. Requesting your kind response.

Thanking you,

P. Chandra Kumar.
Assistant Professor
School of Mechanical Engineering
Veltech Dr.RR & Dr.SR University
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Avadi, Chennai-600 062,
Tamil Nadu, India.
Mobile: 096000 40254