

VEL TECH

TECHNICAL UNIVERSITY

(VEL TECH RANGARAJAN DE SAGUNTHALA
R&D INSTITUTE OF SCIENCE AND TECHNOLOGY)

University uls 3 of UGC Act, 1956

#42, Avadi-Vel Tech Road, Avadi, Chennai - 600 062, Tamil Nadu, INDIA



Ref : 1 Pro.No.1/S VTU /4705 / A

TTS 2156

26-OCT-2014

The Board of Management, of this university is pleased to appoint **CARMEL MARY BELINDA**

B.E.(CSE), M.E.(CSE)

ASSISTANT PROFESSOR

(D.O.B : 10-OCT-1972)

based on performance/personal interview held on 26-Oct-2014

For the above post as per the terms and conditions detailed below:

1. This appointment as **ASSISTANT PROFESSOR** takes effect from the date of joining the duty.
2. You shall be on probation for a period of one year.
3. The management has the right to extend the period of probation for a further period of one year or a part thereof at its discretion. You should produce satisfactory documentary evidence in proof of a proper relief from present appointment if any.
4. This contract shall be liable to be terminated at the discretion of the Management.
5. You shall not leave the Institution in the middle of the Academic Year.
6. In the event of resignation from this post during the probation period or there after but before the end of the academic year you shall remit two months salary.
7. You shall perform any task that may be assigned to you by the Management from time to time.
8. You shall be governed by the conduct rules in force for time to time.
9. You should not try for employment elsewhere without the knowledge of the Management.
10. You should not allow any malpractice in exam or in tests or in attendance proceeding, if found you will be terminated without any notice.
11. This appointment letter has been issued with the approval of Competent Authority.
12. You will be paid **Rs . 54285** (Rs. Fifty Four Thousand Two Hundred Eighty Five Only) per month.

Basic	25000
Dearness Allowance ()	15346
Travelling Allowance	0
Continuing Education Allowance	0
BRA	3408
Personal Pay	1481
Total	54285

Prepared by

[Signature]

REGISTRAR

Dr. E. KANNAN

REGISTRAR

VEL TECH RANGARAJAN DE SAGUNTHALA
R&D INSTITUTE OF SCIENCE AND TECHNOLOGY



VEL TECH

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(VEL TECH RANGARAJAN Dr. SAGUNTHALA
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University of Science & Technology
#42, Avadi-Vel Tech Road, Avadi, Chennai - 600 062, Tamil Nadu, INDIA

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- 16 A nominal amount will be charged for Transport & Food
 - 17 Income Tax will be deducted at source as per IT Provisions
 - 18 You should involve and Co-ordinate with one or two industries in the locality
 - 19 For male appointees it would be out of station industries, for female employees it would be nearer to their native place
 - 20 For all Official Correspondences you should use only our Institutional e-mail ID. Using personal email ID is banned
 - 21 You must ensure that you will take all possible steps for prevention of ragging in the premises of the educational institution and you are liable for action in case of non-compliance
 - 22 You Should Publish minimum one Publication every Semester in scopus indexed Journals and show proof of submission involvement in R&D Projects and Funded projects as per UGC guidelines, Otherwise your appointment will be terminated at the end of semester
- Along with joining report staff induction form should be submitted to Principal
- The duplicate copy of this appointment order may be signed and returned for having accepted the offer
- You should follow the guidelines

Note: 1 Date of Joining 26-OCT-2014

- 2 Weekly 6 days working for academic & non academic.
- 3 Smoking is strictly prohibited inside the campus
- 4 Original appointment order will be with S-HRD.
- 5 You should give minimum 90% result in the University Exams.
- 6 You should practice and maintain ISO 9001-2008 standards.
- 7 You should carryout one Extra Curricular activities in every month.
- 8 No union Political or Professional is permitted. If anybody involves in any union/association/politics groups (Castewise, Communitywise or in any other manner) they will be terminated without notice.
- 9 In the event of your employment by whatever mode, you shall ensure that you collect all documents including certificates, if any, deposited with the management, under acknowledgement from appropriate authority as part of your final settlement.
- 10 In the event of your staying away from for whatever reason with or without notice to management, you do realize and fully understand that documents relating to you including certificates, if any, may be available with the management fully at your risk, for a period of 60 days of your last attending the institution.
- 11 You do undertake to compensate the management a deposit fee for Certificates Rupees one thousand per month beyond a period of 60 days from the date of your last attending the institution before your final settlement

For VEL TECH RANGARAJAN Dr. SAGUNTHALA R&D INSTITUTE OF SCIENCE AND TECHNOLOGY

REGISTERED: E KANNAN

Address: Communication

CARMIEL MARY SAGUNTHALA R&D INSTITUTE OF SCIENCE AND TECHNOLOGY

Near Anna Church, 42nd, Avadi-Vel Tech Road, Avadi, Chennai-600 062, India

Kalluketty,

Kuzhithurai-629163, K.K., DL,

Tel No: 9486110685

Prepared by:

(Signature)

Sd. by:

Permanent Address:

same as communication address

Mail:

Accepted by: (Signature)

(CARMIEL MARY SAGUNTHALA)



VEL TECH RANGARAJAN Dr.SAGUNTHALA[®] R&D INSTITUTE OF SCIENCE AND TECHNOLOGY

(VEL TECH Dr.RR & Dr.SR TECHNICAL UNIVERSITY)

University u/s 3 of UGC Act, 1956

#42, Avadi-Vel Tech Road, Avadi, Chennai - 600 062, Tamil Nadu, INDIA.



PROMOTION ORDER

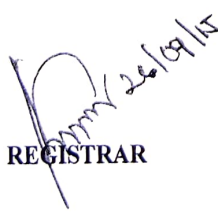
26-Sep-2015

To

Ms. Carmel Mary Belinda
Assistant Professor
Department of CSE

Based on the recommendations of the promotional committee, we are pleased to promote you as **Associate Professor** with effect from 26-Sep-2015. We are sure that you will make best use of this opportunity and contribute substantially to the success of our organization as you have done in the past and fully justify confidence place in you by the management.

You are to abide by the rules and regulations of the University as decided by the Board of Management from time to time. You have to take teaching and research work, administrative and any other duty assigned by the authorities. You should not leave the institution in the middle of the Academic year. In case of resignation, you have to give an advance intimation of two months to the University. The same way, the University will intimate you before two months in advance, in case your services are terminated in normal circumstances. However the University has the right to terminate you without notice in the situations of misconduct or misbehavior.


REGISTRAR

Vel Tech Rangarajan Dr. Sagunthala
R&D Institute of Science And Technology
(Est. u/s 3 of UGC Act, 1956)
400 feet Outer Ring Road, Avadi, Chennai-600 062.
Tamil Nadu, India



Vel Tech

Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Date:

PROMOTION ORDER

As per Regulatory & AICTE Norms

Staff ID	:	TTS 2156
Staff Name	:	Dr.CARMEL MARY BELINDA
Present Designation	:	ASSOCIATE PROFESSOR
Promoted As	:	PROFESSOR
Effective From	:	26-Oct-2019
Revised Basic	:	38792
AGP	:	10000
DA	:	48792
Hra	:	4879
PP	:	1840
Increment	:	0

Acknowledge of Submissions:

PROMOTION UNDER CAREER ADVANCEMENT SCHEME.

Prepared By
B.K. Pushpa

[Signature]
Approved By
For REGISTRAR
Mrs. N. S. Prema
Registrar

Date
26-Oct-2019

No.42, Avadi-Vel Tech Road, Avadi,
Chennai - 600 062, Tamil Nadu, India.
Toll Free : 1800 3070 6949
Landline : +91 44 6171 0244/ 2684 0262
Email : registrar@veltech.edu.in
Website : www.veltech.edu.in